Resolution #469

A RESOLUTION ESTABLISHING THE TOWN HALL FACILITY USE POLICY AND ADOPTING THE RENTAL FEE SCHEDULE FOR TOWN HALL BUILDINGS

WHEREAS: the Town of Yacolt has two Town Hall Buildings that are used to hold meetings and other special events; and

WHEREAS: the Town frequently receives requests from various groups and organizations to use those facilities; and

WHEREAS: Town business is a priority, coordination of facility use is important to balance facility use for Town business and non-Town use; and

WHEREAS: use of the Town's facilities would work most effectively and fairly by establishing uniform procedures for application and authorization of their use

NOW, THEREFORE, THE TOWN OF YACOLT, WASHINGTON HEREBY RESOLVES AS FOLLOWS:

Section 1. The Town of Yacolt hereby adopts the Facilities Use Agreement, attached hereto as Exhibit A, establishing and outlining the procedures and authorization for use of the Town Hall Buildings; and

Section 2. Town staff are hereby authorized to take all steps necessary to successfully implement and enforce the Facility Use Agreement; and
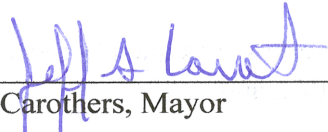
Section 3. The Town of Yacolt hereby adopts the following fee schedule for use of the Town Hall Buildings:

a. Cleaning Deposit= $100.00
b. Hour= $10.00
c. 1.0-2.0 Hours= $20.00
d. 2.5-3.0 Hours= $30.00
e. 4 Hours = $40.00
f. 4.5-8 Hours= $80.00
g. Kitchen Use= $25.00
h. After Hours Lock up Fee $15.00

Section 4. The Town of Yacolt reserves the right to waive any portion of the above fee schedule for non-profit organizations and when presented prior to the use of the facility, reasons the fee would create a hardship and or be burdensome, in a regularly scheduled meeting.
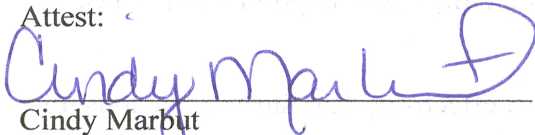
Adopted by the Town Council of the Town of Yacolt, Washington, at a regular meeting thereof this 23rd day of January 2012.

Town of Yacolt

Jeff A Carot

Jeff Carothers, Mayor

Attest:

Cindy Marbut

Cindy Marbut
Town Clerk/Treasurer

Ayes: _Newell, Urias, Hall, Myers, Holyk_
Nays: _____
Absent: _____
Abstain: _____

Published: _____
Effective Date: _____