

ORDINANCE NO. 124

An Ordinance fixing the rate of reimbursement to be paid by the Town of Yacolt to employees of the Town using their personal vehicles for Town business.

BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF YACOLT, WASHINGTON, as follows:

SECTION I

The purpose of this ordinance is to establish a fair rate of reimbursement to any person or persons, employed by the Town of Yacolt, who uses his personal vehicle in the discharge of his duties to the Town.

SECTION II

Any employee of the Town of Yacolt who uses his personal vehicle while performing any duties for said Town shall submit to the Town Clerk a statement declaring the number of miles his vehicle was used and for what purpose. The clerk shall then prepare a voucher for the mileage stated and submit it to the Town Council for approval. Upon approval by the Council the employee shall be reimbursed at the rate of 8¢ (eight cents) per mile for approved mileage.

SECTION III

Any payments for mileage shall be made from the funds budgeted for the department for which the vehicle was used.

SECTION IV

This Ordinance shall become effective after passage by the Town Council and posting according to law.