

Resolution #550

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YACOLT,
WASHINGTON, AUTHORIZING THE TOWN'S MAYOR TO MAKE MINISTERIAL
CHANGES TO THE TOWN'S ORDINANCES, RESOLUTIONS, CONTRACTS, AND
INTERLOCAL AGREEMENTS**

Whereas, the Town Council of the Town of Yacolt has deemed it advisable and necessary to codify the Town's Ordinances;

Whereas, the Town's Book of Ordinances has been reviewed in preparation for the Town's adoption of a Yacolt Municipal Code;

Whereas, several non-substantive errors have been discovered during the review of the Town's Book of Ordinances;

Whereas, correcting non-substantive errors contained in the Town's records will improve the integrity of such records; and,

Whereas, the Town Council of the Town of Yacolt is in regular session this 3rd day of January, 2017, and all members of the Town Council have had notice of the time, place, and purpose of said meeting:

NOW THEREFORE, be it Resolved by the Town Council of the Town of Yacolt, Washington, as follows:

Section 1 – Authority of the Mayor to Make or Direct Minor Editorial Corrections: The purpose of this section is to grant non-substantive editorial authority to the Town's Mayor to make corrections to the Town's ordinances, resolutions, contracts, and interlocal agreements when these documents include the Mayor of the Town of Yacolt as a signatory.

- a). The Town's Mayor or designee shall have the authority to correct ministerial errors in Town records including ordinances, resolutions, contracts, interlocal agreements and other records without the need for re-adoption of the record by the Town Council.
- b). For purposes of this Section, a ministerial error includes one or more of the following: misspelling, grammatical error, numbering error, cross-referencing error, manifest clerical or typographical errors, additions, or omissions. Changes authorized under this Section include renumbering, re-lettering, correcting the incorrect capitalization of letters, correcting punctuation errors, correcting errors in headings and catchlines, correcting omissions or errors in captions, and correcting any and all other ministerial errors as defined herein.

- c). The Town's Mayor may make or authorize other minor editorial changes consistent with those outlined in this Section so as to give effect to the intended meaning of the Town's records.
- d). An explanation of any ministerial changes made under the authority granted by this Section shall accompany the corrected ordinance, resolution, contract, interlocal agreement, or other record.
- e). The Town's Mayor or designee shall provide a report to the Town Council regarding ministerial errors corrected in Town records pursuant to this Resolution on at least a quarterly basis.

Section 2 – Severability: If any section, subsection, paragraph, sentence, clause, or phrase of this Resolution is declared unconstitutional or invalid for any reason by a court of competent jurisdiction, the remaining portion of this Resolution shall remain in full force and effect.

Section 4 - Effective Date: This Resolution shall take effect immediately upon adoption. If published, the Town Clerk may use the following summary:

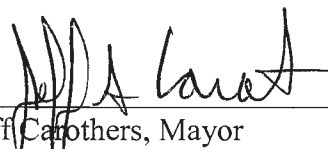
Town of Yacolt - Summary of Resolution #550

The Town Council of the Town of Yacolt adopted Resolution #550 at its regularly scheduled Town Council meeting held on January 3, 2017. The content of the Resolution is summarized in its title as follows: **A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YACOLT, WASHINGTON, AUTHORIZING THE TOWN'S MAYOR TO MAKE MINISTERIAL CHANGES TO THE TOWN'S ORDINANCES, RESOLUTIONS, CONTRACTS, AND INTERLOCAL AGREEMENTS.** This Resolution was effective upon adoption.

A copy of the full text of the Resolution will be mailed upon request to the undersigned at the Town of Yacolt Town Hall, P.O. Box 160, Yacolt, WA 98675: (360) 686-3922.

RESOLVED by the Town Council of the Town of Yacolt, Washington, at a regular meeting thereof this 3rd day of January, 2017.

TOWN OF YACOLT



Jeff Carothers, Mayor

Attest:

Cindy Marbut
Cindy Marbut, Town Clerk

Approved as to Form:

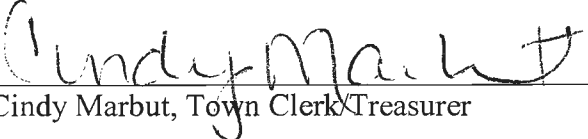
David W. Ridenour, Town Attorney

Ayes: Myers, Hancock, Ustek, Hallway + Tester
Nays: _____
Absent: _____
Abstain: _____

TOWN CLERK'S CERTIFICATION

I hereby certify that the foregoing Resolution is a true and correct copy of Resolution #550 of the Town of Yacolt, Washington, entitled "**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YACOLT, WASHINGTON, AUTHORIZING THE TOWN'S MAYOR TO MAKE MINISTERIAL CHANGES TO THE TOWN'S ORDINANCES, RESOLUTIONS, CONTRACTS, AND INTERLOCAL AGREEMENTS**", as approved according to law by the Town Council on the date therein mentioned. The Resolution has been published or posted according to law.

Attest:


Cindy Marbut, Town Clerk/Treasurer

Published: N/A

Effective Date: January 3, 2016

Resolution Number: #550