

**TOWN OF YACOLT, WASHINGTON
TOWN COUNCIL, MEETING MINUTES**

DATE: February 6, 2017

CALL TO ORDER PLEDGE OF ALLEGIANCE

ROLL CALL ATTENDANCE

PRESENT: Mayor Carothers

Councilmember (s): Dave Hancock, Katie Listek, Jason Wallway, Nancy Tester and Vince Myers

ABSENT: Councilmember(s):

STAFF: Town Clerk: Cindy Marbut

Public Works Director: Pete Roberts Town Attorney: David Ridenour

APPROVE MINUTES OF PREVIOUS MEETING

Motion to approve the minutes from the previous meeting: Councilmember Wallway

SECOND: Councilmember: Myers

VOTE: 5-0

YES: Councilmember(s): Hancock, Wallway, Tester Listek and Myers

NO:

ABSENT:

****'Motion unanimously passed.***

LATE CHANGES TO THE AGENDA

Item E under New Business was added: Avery Meadows Variance Application

CITIZEN COMMUNICATION

None

OLD BUSINESS:

A. Land Use Issues- Gary Albrecht, Clark County Planner

Gary Albrecht provided information to the council and those present by using maps on line to show the areas in Yacolt where the Zoning Map did not match the Comprehensive and Park Maps. He gave council information on industrial zoning to consider before he started his work on the zoning and critical area updates. He would recap this information in the form of a letter to the council.

Discussion Only

B. Business & Occupation, Cable, Telephone, Retail Internet Taxes Discussion- Cindy Marbut, Town Clerk – David Ridenour, Town Attorney

Cindy Marbut, Town Clerk gave background to why she had placed this on the agenda, including previous dates of discussion over the past 2 years. She expressed her concern for being proactive instead of reactive. David Ridenour, Town Attorney gave information on the different tax types and what he felt the council priorities were based on past meetings and recent meetings with the Mayor. He did not think this subject was a priority when it was discussed in a workshop or meetings in October 2016. Councilmember Myers thought this was being worked on as part of the ordinance updates for the Town Municipal Code and restated that the ordinance should be updated to current technology since this ordinance was written in 1982. David Ridenour, Town Attorney discussed doing research to the extent of AWC and MRSC on this subject. Mayor asked to get clarification of what the scope of potential service FIOS would be by Verizon. Cindy Marbut, Town Clerk will get examples of ordinances from other municipalities, Councilmember Myers asked that it be with current technology included. David Ridenour, Town Attorney would try to have a report to council by the next meeting.

**Discussion Only*

NEW BUSINESS:

A. Final Public Hearing Yacolt Community Church Annexation

The Mayor closed the council meeting and opened the public hearing, asked for comments from the public having heard no comments the Mayor closed the public hearing and reopened the council meeting.

**Discussion Only*

B. Questions & Answers on Editing the Draft Municipal Code – David Ridenour, Town Attorney

David Ridenour, Town Attorney, reviewed the town municipal code project and provided council with a list of items for consideration from Code Publishing. He stated he wanted to allow council time to review these items. No action was necessary at this time.

**Informational Only*

C. Purchasing, Going Green, Cost Reductions – Cindy Marbut, Town Clerk

Cindy Marbut, Town Clerk, discussed with council the purchasing of tablets or Chromebook type laptops to use with the software they would be putting in place with Agendase. This would reduce the number of staff hours, paper and since Agendase is a paperless Agenda program it only made sense. Councilmember Myers agreed, this subject had been discussed over the last 1 ½ yrs. There was discussion on what type of electronic device to purchase, options on extended warranties, filters and virus blocking products. Cindy advised the council that an Electronic Device policy was already being completed and would be sent for review to MRSC or AWC.

Motion to purchase Samsung Chromebook Laptops with 4GB memory expandable EMMC flash memory was made by Councilmember Listek

SECOND: Councilmember: Myers

VOTE: 5-0

YES: Councilmember(s): Listek, Myers, Hancock, Wallway and Tester

NO:

ABSENT:

****Motion unanimously passed.***

D. EMS Board Update- David Hancock, Councilmember

Dave Hancock, Councilmember, gave a report on the EMS meeting he attended. He talked about the psychological effects of emergency workers and people they come in contact with that have died. The latest storm did not have an impact on the EMS/Fire Dept. as they were well prepared. He discussed a phone application that assists in finding a lost person by finding their coordinates of longitude and latitude for easier rescue.

****Information Only***

E. Avery Meadows Variance – Pete Roberts, Public Works Director

Pete Roberts, Public Works Director, talked about the need for a variance on lot 7 due to the size and the property being next to wetlands in order to fit the required septic system. Evergreen Dwellings, Brandon Hendrickson was asking for a 20 ft. setback instead of the required 25ft. There was discussion on this being allowed in other parts of the town.

Motion to allow Avery Meadows the Variance to a 20ft. setback was made by Councilmember Myers

SECOND: Councilmember: Tester

VOTE: 5-0

NO:

ABSENT:

****Motion unanimously passed.***

Mayor Carothers Comments: The Eagle Scout project is moving forward, there is a go fund me account for the project if anyone would like to donate, and the information is available at town hall. Pete found a bus shelter enclosure for the town for \$100.00. We are working on spring flower baskets and donations for banners. There is a real sense of community support here. Winter is not over, there is still a couple of months left and so far we have handled it very well. Please be neighborly and helpful if you see someone in need. Report those who are breaking the law on snow mobiles, quads etc. Reminder, if you hear gossip send them to me or feel free to talk to them about the real facts.

Attorney Comments

None

Council Comments

None

Pete Roberts, Public Works Director

Pete advised the council that the slide replacement for the town park should be here next week, it is the open slide as requested from the same company that our equipment is from. The spring toys at the park needs some minor welding work. The clean- up is scheduled for April 8th and the County will be running their portion during the same times so there is no confusion. The county will be sending out the flyers. There will be wood chipping it just might not be at the same site there will be no hazardous waste or shredding.

Cindy Marbut, Town Clerk

Cindy talked about an upcoming training session that gives the host city a donation for a selected charity, she handed out a form that had a list of items to donate to the Emergency Youth Shelter and asked that Yacolt participate in putting together a box of these items to donate from Yacolt. She gave flyers to the audience to those who wanted them. She explained her position in the conference and asked that Yacolt show support for this emergency shelter.

****Motion was made by Councilmember Myers to pay the bills on behalf of the town in the amount of \$39,025.48.***

WARRANTS

*Current Expenses: \$21,693.87

*Streets: \$14,072.38

*Cemetery: \$120.18

*Storm Water: \$3,139.05

SECOND: Councilmember: Tester

VOTE: 5-0

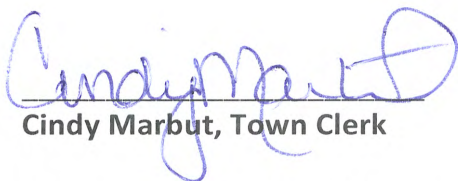
YES: Councilmember(s): Listek, Hancock, Myers, Wallway and Tester

NO:

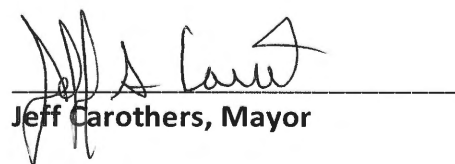
ABSENT:

****Motion unanimously passed.***

ADJORN: 8:25 pm.



Cindy Marbut, Town Clerk



Jeff Carothers, Mayor

Minutes approved on February 21, 2017