

# **TOWN OF YACOLT, WASHINGTON**

## **TOWN COUNCIL MEETING MINUTES**

**DATE:** November 6, 2017

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL ATTENDANCE:**

**PRESENT:** Mayor: Vince Myers

Council-member (s): Tami Bryant, Kyle Buttolph & Rhonda Rowe & Listek

**ABSENT:** Council-member(s): Dave Hancock

**STAFF:** Town Clerk: Cindy Marbut

Public Works Director: Bill Ross

Town Attorney: David Ridenour

### **APPROVE MINUTES OF PREVIOUS MEETING**

***Motion to approve the minutes from previous meetings was made by council-member Listek with changes***

**SECOND:** Council-member: Bryant

**VOTE:** 4-0

**YES:** Council-member(s): Bryant, Buttolph and Rowe & Listek

**NO:**

**ABSENT:** Hancock

**ABSTAIN:**

***\*Motion unanimously passed.***

### **LATE CHANGES TO THE AGENDA**

Mayor Myers moved New Business item A to Old Business item A and renumbered Old Business items

### **Citizens Communication**

None

### **OLD BUSINESS:**

#### **A. Clark County Sheriff's Dept. – New Commander (formerly item A under New Business)**

- Phillip Sample introduced himself as the new Commander
- Proper usage of UTV vehicles and need to post signage in Yacolt
- Use 311 or 911 to report problems not internet blogs
- Moulton Falls parking, safety, tickets and signage discussed
- Asked to remove shoes on line wires on Parcel & Jones signifying drug house.

***\*Discussion Only***

***B. Mayor closed the public meeting read a statement for an Executive Session citing RCW 42.30.110 (1) (G). Employee performance evaluations recessed for 45 mins. Mayor and Council returned and council meeting was re-opened.***

**C. Budget Discussion**

- Mayor Myers read a statement of budget related recommendations
- Recommendations for pay increases for Public Works Maintenance, Customer Service, Seasonal P/T for 2018 to 2019 budgets
- Recommendation against pay increase for Town Clerk, No recommendation for Public Works Director as newly appointed with wage increase.
- Consideration of Benefits provided, potential increases of benefit costs in 2018,
- Consider other programs available to town for records management before selecting Lasherfich.
- Consider Budget Workshop, Clerk provide budget without 1% levy, Workshop date selected 11-13-17 6 pm

***\*Discussion Only***

**C. Public Works Maintenance**

- Request for permission to hire Terry Gardner from P/T to Full Time per personnel policy guidelines. Council-member Listek preferred out for application,
- Discussion on qualifications of Terry Gardner

***A motion to place Terry Gardner in the full time position of public works maintenance at a rate of 20.00 per hr. was made by Council-member Rowe***

SECOND: Council-member: Buttolph

VOTE: 4-0

YES: Council-member(s): Bryant, Buttolph and Rowe & Listek

NO:

ABSENT: Hancock

ABSTAIN:

***\*Motion unanimously passed.***

**D. Social Media Policy**

- Council requests incorporated into Social Media Policy and reviewed by town's risk management team.
- Discussion on inclusive of public records and site posting addressed in policy
- Request to put off until new council is sworn in

***A motion was made by council-member Listek to accept Resolution # 562 Town of Yacolt Social Media Policy***

SECOND: Council-member: Bryant

VOTE: 3-1

YES: Council-member(s): Bryant, Listek & Buttolph

NO: Rowe

ABSENT: Hancock

ABSTAIN:

*\*Motion unanimously passed.*

**NEW BUSINESS:**

**A. Town Clerk Employee Contract**

- Mayor's statement to disregard the information provided to council on this subject and disapproval of information supplied.
- Request for explanation to subject matter denied
- Question as to reading of contract prior to meeting
- Workshop suggested for discussion on council desire on contract so Clerk could advocate for herself
- Workshop to take place at same time as budget workshop on 11-13-17

*\*Discussion only*

**B. APM/Rover Project**

- Discussion on project details for allowance of banners and doggie waste bags placement at Town Parks
- Council Declined

*\*Discussion Only*

**Mayor Myers Comments:**

- Request for council member to fill in at Mosquito Board
- 

**David Ridenour, Attorney Comments:**

- Confident about upcoming election results

**Council Comments:**

- None

**Public Works Director:**

- CDBG projects coming along
- Christmas Lighting preparations
- Inmates leaf clean up

**Cindy Marbut, Town Clerk**

- None

**Pay the Bills on behalf of the Town**

***A motion was made by council-member Llstek to approve the payment of the bills in the amount of \$ 20,174.05 with 2 corrective actions***

SECOND: Council-member: Bryant

VOTE: 3-1

YES: Council-member(s): Bryant, Listek and Buttolph

NO: Council-member(s): Rowe

ABSENT: Hancock

ABSTAIN:

**WARRANTS**

\*General Fund           \$15,955.00

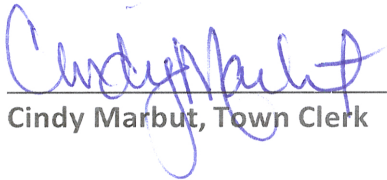
\*Streets:                 \$12,323.28

\*Cemetery:             \$108.77

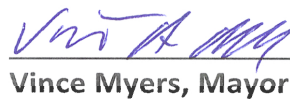
\*Storm Water:         \$1,787.00

\****Motion passed.***

**ADJORN: 8:45 pm**



Cindy Marbut, Town Clerk



Vince Myers, Mayor

***Minutes approved on November 20, 2017***