

TOWN OF YACOLT, WASHINGTON

TOWN COUNCIL MEETING MINUTES

DATE: August 21, 2017

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL ATTENDANCE:

PRESENT: Mayor Pro Tem Katie Listek

Council-member (s): Tami Bryant, Dave Hancock, Vince Myers & Rhonda Rowe

ABSENT: Council-member(s):

STAFF: Town Clerk: Cindy Marbut

Public Works Director: Pete Roberts

Town Attorney: David Ridenour

APPROVE MINUTES OF PREVIOUS MEETING

Motion to approve the minutes from previous meetings was made by council-member Bryant noting corrections.

SECOND: Council-member: Hancock

VOTE: 4-0

YES: Council-member(s): Bryant, Hancock, Myers and Rowe

NO:

ABSENT:

ABSTAIN:

****Motion unanimously passed.***

LATE CHANGES TO THE AGENDA

None

Citizens Communication

None

OLD BUSINESS:

A. Mosquito Board Presentation

John Jacobson was present with another representative from Clark County Mosquito Board. They gave a presentation on what types of services they provide to all the cities and towns in Clark County. They shared the history of how the Mosquito Board was created and its location. They talked at length about the different species of Mosquitos and how to treat them. They provided valuable information on how to locate them and ways to prevent infestation areas around town and your personal households. They showed the traps that they use and the new technology in traps. They provided details on West Nile Virus, Zika Virus and other types of disease spread by Mosquitos. They provided contact information to report problems and request service needs.

****Discussion Only***

B. Interim Mayor Interviews

Katie Listek, Mayor Pro Tem and Vince Myers recused themselves from the process of selecting a new interim Mayor since they were both applicants. Council members interviewed all 3 candidates individually.

***Interview Process**

C. Executive Session to discuss Mayoral candidates.

Katie Listek, Mayor Pro Tem read a statement citing the RCW allowing for executive session. A 20 min session was called.

***Executive Session**

D. Appoint New Interim Mayor

Katie Listek, Mayor Pro Tem, called the meeting back to order from the executive session. She asked each of the 3 voting council members to publically voice their vote. Unanimously the council selected Vince Myers. Cindy Marbut, Town Clerk administered the "oath of office" to Vince Myers who then took his seat as Mayor.

Mayor Myers, added to the agenda item B. under New Business: Appoint Council-member to position # 4 left vacant by his appointment.

***Informational Only _**

E. Review of Proposed Lease to Library District (Old Town Hall Building)

Mayor Myers asked if council had reviewed the proposed leasing agreement and all its changes. There were no questions on the proposed lease. Cindy Marbut, Town Clerk noted that the plans for the jail cells have been available for pick up by the library but nobody had claimed them. It was agreed to mail them to Kim McNally.

A motion was made by Council-member Listek to accept the proposed lease agreement between Fort Vancouver Library District and the Town of Yacolt authorizing the Mayor to sign such agreement.

SECOND: Council-member: Hancock

VOTE: 4-0

YES: Council-member(s): Hancock, Bryant, Listek & Rowe

NO:

ABSENT:

ABSTAIN:

***Motion unanimously passed**

F. Proposed Extension to Clark County Interlocal Agreement for Services

David Ridenour, Town Attorney, had talked about this issue at the last meeting citing that Gary Albrecht would need more time to complete the services that were agreed upon.

A motion was made by Council-member Listek to approve the extension to the contract for more time

SECOND: Council-member: Hancock

VOTE: 4-0

YES: Council-member(s): Bryant, Hancock, Myers and Rowe

NO:

ABSENT:

ABSTAIN:

***Motion unanimously passed.**

G. Verizon Tree Removal

Discussions continued on this subject from the last meeting since there was no clear direction given at the previous meeting on what direction the council desired in the way of a proposal for compensation for the removal of these trees. The discussions included monetary values of the trees to be removed, replacement for the trees removed, how monies could be used, play structures and impacts of the removal to other nearby trees. Subject was moved to a future meeting pending more information to be presented.

****Discussion Only***

An emergency took place that called away the newly appointed Mayor Myers and Mayor Pro Tem Katie Listek took over the meeting during the above discussion.

****Informational Only***

NEW BUSINESS:

A. Draft Ordinance for Municipal Code Adoption

Cindy Marbut, Town Clerk, cited concerns with various items with as is adoption and areas of concern with incorrect information being adopted as code including the current building permit fees and inaccurate information in the code to fencing and asked if there would be updates after the adoption to make the corrections. David Ridenour, Town Attorney, provided his thoughts on the purpose of the code being adopted in its current state. He was instructed by Mayor Myers and council to have the code ready for adoption by September. He made reference to the code needing additional work after adoption and how that work would never be done and the expense. He was asked if he was using a running check list by Council-member Bryant and about the adoption of old ordinances that were not published from a previous clerk's tenure by Council-member Rowe. These questions were addressed. Cindy Marbut, Town Clerk noted there were currently 4 ordinances that needed to be readopted and published by her error and explained she took full responsibility for the error.

****Informational Only***

B. Appoint Council Member to Position # 4 Vacated by Mayor Appointment

This item was added late by the newly appointed Mayor Myers his intentions were unknown as he was called away to an emergency

A citizen requested clarification on the process of appointment which was provided by David Ridenour & Town Clerk to be whatever process the council desired to appoint a new council member. Katie Listek, Mayor Pro tem stated there was a person (Kyle Buttolph) present that had been interviewed previously for a vacant position whom she felt would be a good candidate. She made the motion to appoint him to the council. Council-member Bryant noted Kyle Buttolph should be asked if he was still interested in the temporary position. ***A motion was made by Mayor Pro tem Listek to appoint Kyle Buttolph to Council Position # 4.***

SECOND: Council-member: Bryant

VOTE: 4-0

YES: Council-member(s): Hancock, Bryant, Listek & Rowe

NO:

ABSENT: Mayor Myers

ABSTAIN:

***'Motion unanimously passed**

** Cindy Marbut, Town Clerk administered the "oath of office to Kyle Buttolph.*

Mayor Pro-tem Listek Comments:

A thank-you to Amy Boget for the recent Art in the Park event. She asked Amy to give some feedback from the event.

Amy surveyed the vendors and found them to be satisfied with the attendance and realized profits from the event. There were several vendors who could not attend but would like to be included if another event takes place next year. Vendors who attended would also like to return. Overall it was good event with positive feedback.

David Ridenour, Attorney Comments:

Congratulations to the new Mayor and Council-member. He will be working with the Mayor to identify the priorities for updates to the code and possibly staff. He provided the council with a brochure on the Chicken Ordinance to do with as they wish.

Council Comments:

Council-member Bryant received concerns from a citizen about the fiber optic lines being placed in town and asked about the process for returning the areas disturbed to its original state. The company doing the work will return all disturbed areas to like new. Additionally she was asked if the town would consider an event of Vintage furniture and sale items in the future.

Pete Roberts, Public Works Director:

Antique Furniture Events are great ideas but not for the staff to work on. Events like the Art in the Park or Vintage wares should not count on staff to organize. Bill Ross, Public Works Maintenance, spoke to Henkel's & McCoy and the swales will all be reseeded once the fiber optics are completed.

Cindy Marbut, Town Clerk

Revisited the discussion at the last meeting on information being provided on the Chicken Ordinance and the potential for updates to the ordinance. She asked for council to approve the use of a survey on the town website, E-Newsletter and paper copy for citizens to provide feedback on how they feel about Chickens and Roosters. Approval was granted from the council.

September is budget season for our office, with Public Works leaving on the 15th of Sept that budget will probably fall on our office. Clerk will be working with the Mayor regarding the posting of the Public Works position and there is potential for further conversation at the next meeting related to that position.

Reminder that the next meeting is on Sept. 5th due to the holiday. Financials were provided.

Pay the Bills on behalf of the Town

A motion was made by council-member Hancock to approve the payment of the bills in the amount of \$ 76,640.64

SECOND: Council-member: Rowe

VOTE: 3-0

YES: Council-member(s): Bryant, Hancock & Rowe

ABSENT: Myers & Rowe

ABSTAIN:

WARRANTS

*General Fund \$63,253

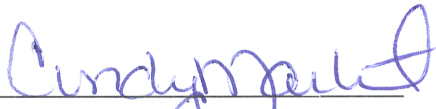
*Streets: \$13,386

*Cemetery: \$

*Storm Water: \$.61

****Motion unanimously passed.***

ADJORN: 9:24 pm



Cindy Marbut, Town Clerk

Minutes approved on September 5, 2017



Vince Myers, Mayor