

TOWN OF YACOLT, WASHINGTON
TOWN COUNCIL MEETING MINUTES

DATE: December 19, 2016

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL ATTENDANCE

PRESENT: Mayor Carothers

Councilmember(s): Katie Listek, Jason Wallway and Vince Myers

ABSENT: Councilmember(s): Nancy Tester and Dave Hancock

STAFF: Town Clerk: Cindy Marbut

Public Works Director: Pete Roberts

Town Attorney: David Ridenour

APPROVE MINUTES OF PREVIOUS MEETING

Motion to approve the minutes from the previous meeting w/ changes to Old Business item J. clarification of verbiage from Councilmember Listek: Councilmember Myers with noted changes.

SECOND: Councilmember:

VOTE: 3-0

YES: Councilmember(s): Wallway, Listek and Myers

NO:

ABSENT: Tester and Hancock

****Motion unanimously passed.***

LATE CHANGES TO THE AGENDA

None

CITIZEN COMMUNICATION

None

OLD BUSINESS:

A. Public Hearing Yacolt Crossings SEPA Review – Pete Roberts, Public Works Director

Mayor Carothers closed the council meeting and opened the public hearing. Pete Roberts, Public Works Director, explained that there had been 2 responses to the Determination of Yacolt Crossings SEPA. Requirements from the Clark County Health Dept. and Dept. of Ecology. Stormwater protection and nitrogen reducing septic systems. There was discussion on these requirements. Mayor closed the public hearing and reopened the council meeting.

****Discussion Only***

B. Proposed Ordinance Adoption of Animal Control Codes/ Increased Fees – David Ridenour, Town Attorney

David Ridenour, Town Attorney, explained this was discussed at the last meeting. Paul Scarpelli was seeking a more inclusive agreement with Yacolt to bring Yacolt in line with the county codes. ***Motion was made to accept Ordinance # 554 as identified by the clerk treasurer, by Councilmember Myers***

SECOND: Councilmember: Wallway

VOTE: 3-0

YES: Councilmember(s): Wallway, Listek and Myers

NO:

ABSENT: Tester and Hancock

****Motion unanimously passed***

C. WATV – Golf Cart Ordinance Discussion on Desired Penalties, Regulations etc. – Town Staff

Cindy Marbut, Clerk Treasurer, reached out to Ridgefield to find out information on the passage of their ordinance. She explained that what Ridgefield did with the golf carts was adopt the state statute requirements. There had been no known issues outside of the occasional disregard for the law, since the adoption of the Ordinance that the Police Chief could account for. No response had been received from the Asst. City Manager. Councilmember Listek made a motion to bring back an Ordinance on this matter that included the regulation and penalties provided in statute.

****Discussion Only***

D. Proposed Ordinance Amending Zoning Ordinance # 371 to allow Multi-Family Housing as a Conditional Use – David Ridenour, Town Attorney

David Ridenour, Town Attorney, reviewed with the council the purpose of this Ordinance. There were 2 citizens signed up to speak on this matter. Questions were directed to council members. Pete Roberts, Public Works Director, had to clarify that this item had nothing to do with the approval of any specific housing, it was for the allowance as conditional use. There was some discussion on the matter. ***A motion was made by Councilmember Listek to tentatively approve this ordinance with direction to proceed with procedural requirements for evaluation and public hearing for this ordinance***

SECOND: Councilmember: Wallway

VOTE: 2-1

YES: Councilmember(s): Wallway, Listek and Myers

NO: Myers

ABSENT: Tester and Hancock

****Motion unanimously passed***

E. Proposed Ordinance to Combine Offices of Town Clerk and Treasurer – David Ridenour, Town Attorney

David Ridenour, Town Attorney, stated that this ordinance required a ¾ vote and with 2 missing councilmembers it would need to come back to the next meeting.

****Discussion Only***

F. Proposed Ordinance Providing for Compensation of Elected Officials – David Ridenour, Town Attorney

David Ridenour, Town Attorney, reminded council that this ordinance was discussed at the last meeting and was part of the process taking place to clean up ordinances in preparation of the Code adoption. There were questions on items in the ordinance by Councilmember Myers that were addressed by the town attorney.

A motion was made to accept Ordinance # 555 as identified by the clerk treasurer, by Councilmember Myers

SECOND: Councilmember: Listek

VOTE: 3-0

YES: Councilmember(s): Wallway, Listek and Myers

NO:

ABSENT: Tester and Hancock

****Motion unanimously passed***

G. Proposed Ordinance Authorizing Appointed Positions – David Ridenour, Town Attorney

David Ridenour, Town Attorney, again spoke to the council about the reviewing of this ordinance at the last meeting and it being part of the clean-up process of ordinances.

A motion to accept Ordinance # 556 as indicated by the clerk treasurer was made by Councilmember Wallway

SECOND: Councilmember: Listek

VOTE: 3-0

YES: Councilmember(s): Wallway, Llistek and Myers

NO:

ABSENT: Tester and Hancock

****Motion unanimously passed***

H. Proposed Ordinance Repealing Obsolete Ordinances – David Ridenour, Town Attorney

David Ridenour, Town Attorney, gave some background on the repealing of the obsolete ordinances in preparation of the municipal code that would be adopted soon.

A motion was made to accept Ordinance # 557 as indicated by clerk treasurer, by Councilmember Myers

SECOND: Councilmember: Wallway

VOTE: 3-0

YES: Councilmember(s): Wallway, Llistek and Myers

NO:

ABSENT: Tester and Hancock

****Motion unanimously passed***

NEW BUSINESS:

A. Budget Amendment 206 Budget– Cindy Marbut, Clerk Treasurer

Cindy Marbut, Clerk Treasurer provided information on the need for the budget amendment and transfer of funds to the Street Fund. She also provided a correction on the amount of expense for the amendment for the general fund to be increased due to the recent large legal fees that was not accounted for in the assessment of amending the budget to reflect anticipated expenses.

A motion was made to accept Ordinance # 558 as indicated by clerk treasurer, by Councilmember Myers

SECOND: Councilmember: Listek

VOTE: 3-0

YES: Councilmember(s): Wallway, Llistek and Myers

NO:

ABSENT: Tester and Hancock

****Motion unanimously passed***

B. Proposed Resolution Authorizing Ministerial Changes – David Ridenour, Town Attorney

David Ridenour, Town Attorney explained the purpose of this resolution in that in order to save on costs by bringing back every minor change to ordinance or resolutions that could have things like a typo or date error this would allow the change to be completed and then recapped to the council. Councilmember Myers suggested a quarterly report on changes. There was discussion on the verbiage in the resolution and the need for some changes. This resolution will return to the next meeting.

****Discussion Only***

C. Proposed Resolution Accepting Volume 1 & the Introduction of Appendices & Yacolt's Portion of Volume 2 of Clark Regional Hazard Mitigation Plan – Cindy Marbut, Clerk Treasurer

Cindy Marbut, Clerk Treasurer, explained that back in November there was presentation done for the citizens and council on this plan. This is the product of a long process of developing a Hazard Mitigation plan for Yacolt in partnership with other municipalities. This plan allow for FEMA funding and other grants in the event of a Natural Disaster or Event.

A motion to accept Resolution #549 as indicated by the clerk treasurer, was made by Councilmember Listek

SECOND: Councilmember: Wallway

VOTE: 3-0

YES: Myers, Listek, and Wallway

NO:

ABSENT: Councilmember(s): Hancock, Tester

ABSTAIN:

****Motion passed***

D. Calendar Events 2017 – Cindy Marbut, Clerk Treasurer

Dates for the 2017 schedule of events was discussed and agreed upon all information will be placed on the website Calendar of Events.

****Discussion Agreement***

E. Photo Ideas for New Website – Cindy Marbut, Clerk Treasurer

Cindy Marbut, Clerk Treasurer, showed council some photos of possible ideas for the main page of the website as the background, she invited council to select photo ideas and bring to her no later than the next meeting scheduled in January so they would be available for the meeting with the webhost in January.

****Discussion Only.***

F. C-Tran Letter Authorization Board Seat – Cindy Marbut, Clerk Treasurer

Cindy Marbut, Clerk Treasurer, reminded council that a letter of selection needed to be sent to the C-Tran board by December 31, 2016. David Ridenour, Town Attorney, reminded council that Nancy Tester was the alternate for the seat and it is was Yacolt's turn to sit on the board. Due to Councilmember Tester's job she would not always be able to attend meetings but would attend whenever possible. John Main would be the alternate for Yacolt since he served on the board and is knowledgeable on Yacolt's concerns and needs.

Motion was made to approve Councilmember Tester as the board seat and John Main serving as Yacolt's alternate, letter to be sent to C-Tran of affirmation by Councilmember Myers

SECOND: Councilmember: Listek

VOTE: 3-0

YES: Listek, Wallway, and Myers

NO:

ABSENT: Councilmember(s) Hancock, Tester

ABSTAIN: Councilmember(s)

****Motion passed unanimously.***

Mayor Carothers, Comments:

Mayor Carothers acknowledged the participation of those present and thanked them He reminded those present that volunteers are always needed for town events and are appreciated. He encouraged citizens to continue to participate in meetings letting the council and staff know their concerns. He reminded citizens to call 911 when issues arise in the town in order to have them addressed as requested by the Sheriff's Dept.

Town Attorney, David Ridenour

Explained the working book of Ordinances on drop box and invited anyone who would like to review it to give him their email address and he would grant them access.

Public Works, Pete Roberts Comments:

This is the first day in three years the Public Works dept. was able to use the snow plow which was good practice. The backhoe is in need of repairs that will likely cost about 4,100 to be discussed at a later meeting.

Councilmembers:

None

Clerk Treasurer, Cindy Marbut Comments:

Financials were provided to the council.

WARRANTS TO BE PAID

001 Current Expense	\$ 28,391.15
101 Streets	\$ 2,765.14
103 Cemetery	\$
403 Storm Water	\$ 73.35

Motion to Pay Bills presented in the amount of \$31,229.54

Councilmember: Myers

SECOND: Councilmember Wallway

VOTE: 3-0

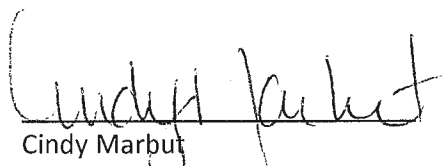
YES: Councilmember(s): Wallway, Tester, Listek, Myers and Hancock

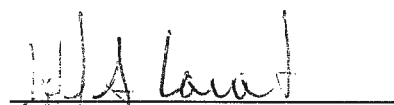
NO:

ABSENT: Councilmember(s) Hancock, Tester

****Motion unanimously passed.***

ADJOURN: 8:15 pm


Cindy Marbut
Town Clerk


Jeff Carothers
Mayor

Minutes approved on January 03, 2017