

TOWN OF YACOLT, WASHINGTON
TOWN COUNCIL MEETING MINUTES

DATE: September 19, 2016

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL ATTENDANCE

PRESENT: Mayor Carothers

Councilmember(s): Nancy Tester, Dave Hancock, Katie Listek, Jason Wallway and Vince Myers

ABSENT: Councilmember(s):

STAFF: Town Clerk: Cindy Marbut

Public Works Director: Pete Roberts

Town Attorney: David Ridenour

APPROVE MINUTES OF PREVIOUS MEETING – with change of spelling in one word there to their

MOTION TO APPROVE: Councilmember Listek with changes noted

SECOND: Councilmember Tester •

VOTE: 5-0

YES: Councilmember(s): Hancock, Tester, Myers, Wallway and Listek

NO:

ABSENT:

*Motion unanimously passed.

LATE CHANGES TO THE AGENDA

None

CITIZEN COMMUNICATION

None

OLD BUSINESS:

A. Zoning Modification Ordinance # 371 Amendment Ordinance # 549

David Ridenour, town attorney discussed the history and progression of this amendment since the beginning of the municipal code project. Gary Albrecht from Clark County Community Development was present and gave those present information on the Capital Facilities Plan, Growth Management Plan and Critical Area Plans of Yacolt were applied in land use. He also provided information on the needs of updating the plans along with how future additions of how land would be added to the Urban Growth Boundary for job creation as light industrial or manufacturing industrial. He provided a visual map to show the location of the discussions. David Ridenour, town attorney, continued to explain to the council the inclusion of all options as this change would be as conditional use.

MOTION TO APPROVE: Councilmember Listek

SECOND: Councilmember Tester

VOTE: 5-0

YES: Councilmember(s): Hancock, Tester, Myers, Wallway and Listek

NO:

ABSENT:

B. Mobilitie Contract Update –David Ridenour

David Ridenour, town attorney, was provided with a redacted version of a contract to review. He noted to council his concern for making sure that the revenue structure for a 50 year agreement was sufficient along with the percentage being charged in addition to the percentage of revenue the town would receive. He hoped to have more information available by the next meeting.

*Discussion Only

C. Avery Meadows Short Plat Update

David Ridenour, town attorney, gave history of Avery Meadows and the bonding issues that have arisen out of the mitigated requirements. There was discussion from the council on alternative solutions.

Councilmember Myers would like to see Ordinance 440 updated so this problem does not happen in the future. Councilmember Tester would like the development to incur the costs of the Town Attorney's involvement in providing a cash bond agreement. There was further discussion on what interest rate would be used in determining the bond amount. Councilmember Tester made a motion to allow the Mayor to sign and negotiate the Cash Bond agreement in lieu of a maintenance bond as required in Ordinance 440 and to start work on making changes to Ordinance 440.

MOTION TO APPROVE: Councilmember Tester

SECOND: Councilmember Listek

VOTE: 5- 0

YES: Councilmember(s): Hancock, Tester, Myers, Wallway and Listek

NO:

ABSENT:

*Motion unanimously passed

D. Ordinance #550 Expand Council Short Plat Authority

David Ridenour, town attorney explained that since the creation of the building dept. the Town is finding ordinances that need updating, the town had previously relied on Clark County for many of the issues that are coming up that the town had not dealt with previously. This is a simple ordinance to authorize short plats and to ratify previous actions that the council had taken. This is a stop gap measure.

MOTION TO APPROVE: Councilmember Listek

SECOND: Councilmember Hancock

VOTE: 5- 0

YES: Councilmember(s): Hancock, Tester, Myers, Wallway and Listek

NO:

ABSENT:

*Motion unanimously passed

NEW BUSINESS:**A. Mosquito Board Appointment**

The mayor expressed to the council the need to have a representative on the Mosquito Board as a requirement much like having a representative for the C-Tran committee. Councilmember Vince Myers volunteered to be on the committee. Clerk will provide him with the necessary information.

*Informational Only

B. Playground Equipment – Public Works

Pete Roberts, public works director discussed the slide at the park and the quote from NW Playground. He noted the difficulty in finding the parts for the slide due to the age of the equipment and the need to

replace it entirely. Councilmember Listek had found some other websites and asked that the replacement not be a tube form of slide as this was part of the reason it was broken, kids were climbing all over it. Pete wanted to verify that equipment from other manufacturers could be combined and there were no liability issues with our insurance coverage. There was further discussion and the subject was held over to a future meeting pending additional information that will be provided by Councilmember Listek to public works dept.

*Informational Only.

C. CRESA System Update –

Cindy Marbut, Clerk Treasurer, gave background to the new upgrade program that was available. The new program is a opt- in option and works with any kind of phone, email, smart phone to provide early warning of hazardous conditions. The cost of the program is nominal in comparison to the benefits of the system to the town. It can be used to push notices, newsletters, event schedules and much more. She talked about technology and the need to stay up with such availability. There is little to no impact to the budget to allow the upgrade of the system. There will be a public meeting to show citizens how to use the program in Nov or Dec.

MOTION TO APPROVE: Councilmember Hancock

SECOND: Councilmember Listek

VOTE: 5-0

YES: Councilmember(s): Tester, Wallway, Myers, Listek and Hancock

NO:

ABSENT:

*Motion unanimously passed.

D. Subdivision Policy

Cindy Marbut, Clerk Treasurer, noted that the council had been supplied with many of the subdivision forms that the Town had created and copies of statute that applies to subdivisions along with flow charts. She expressed to the council that this was a very difficult policy to put together and it would take some more time. She hoped to have some kind of draft for them by the next meeting. She was waiting to get information from other municipalities on how their policies were written and to hear back from Municipal Research

*Discussion Only

E. Red Ribbon Proclamation

Mayor Carothers, read the Young Marines Proclamation on Drug abuse and signed it on behalf of the Town of Yacolt to support the week of awareness. Support would be placed on the reader board for that week.

*Informational only

Mayor Carothers, Comments:

Mayor expressed his gratitude for the attendance of citizens again and thanked Gary Albrecht for being present to answer questions and provide support, the town appreciates the support on issues that need input from other partnering agencies. He noted the problems with rumors and thanked citizens for setting the record straight when necessary, the town and staff have worked hard over the last 5 years and it is great to have the support of the citizens in our efforts. He reminded citizens of the need to use the 911 system, Sheriff Gosh was in town hall and explained an issue that had taken place over the weekend and had there been calls to 911 it would had been dealt with but only 1 person called in making it not important to send a deputy out. Mayor talked about cars racing in town and asked citizens to do their part in reports so issues could be addressed by the Sheriff's Dept.

Town Attorney, David Ridenour

None

Public Works, Pete Roberts Comments:

Corner of Yacolt and Amboy will be striped over the weekend, Wednesday they will do the cross walks.

Clerk Treasurer, Cindy Marbut Comments:

Cindy asked that the council reply to emails that are sent in order to maintain better communication with all the council members, or let her know if there was a better means of communication if there were email problems. There is sometimes important informational things sent that require a reply.

Councilmember Myers: The VFW Post will be replacing the 6 flag poles for permanent display of the flags at the Veterans Memorial across the street next to the Library.

WARRANTS

| | |
|--------------------|-------------|
| *Current Expenses: | \$13,809.80 |
| *City Streets: | \$10,114.36 |
| *Storm Water: | \$8.56 |

Pay Bills presented in the amount of \$23,932.72

MOTION TO APPROVE PAYMENTS: Councilmember Myers

SECOND: Councilmember Tester

VOTE: 5-0

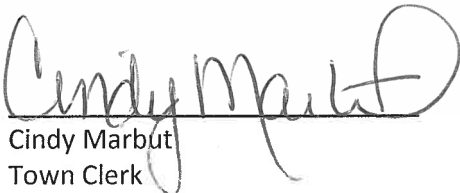
YES: Councilmember(s): Tester, Wallway, Myers, Listek and Hancock

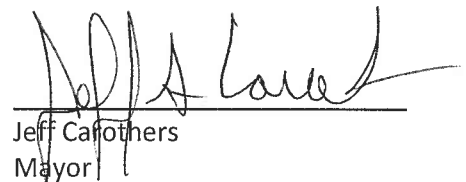
NO:

ABSENT:

Motion unanimously passed.

ADJOURN: 8:32 pm


Cindy Marbut
Town Clerk


Jeff Calothers
Mayor

Minutes approved on October 3, 2016