**TOWN OF YACOLT, WASHINGTON**

**TOWN COUNCIL MEETING MINUTES**

**DATE: June 6, 2016**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL ATTENDANCE**

**PRESENT:** Mayor Carothers

Councilmember(s): Nancy Tester, Dave Hancock, Jason Wallway, Katie Listek

**ABSENT:** Councilmember(s): Vince Myers

**STAFF:** Town Clerk: Cindy Marbut

Public Works Director: Pete Roberts

Town Attorney: David Ridenour

**APPROVE MINUTES OF PREVIOUS MEETING**

MOTION: Councilmember: Hancock

SECOND: Councilmember: LIstek

VOTE: 4- 0

YES: Councilmember(s): Hancock, Tester, Wallway and LIstek

NO:

ABSENT: Myers

\*Motion unanimously passed.

**LATE CHANGES TO THE AGENDA**

Mayor added Executive Session as Item C. under New Business

**CITIZEN COMMUNICATION**

Bill Rowe addressed the council with a thank you for all the support during his illness and for the award he received, he hadn’t been able to express his thanks until now. He was appreciative of the great group of people he has worked with as a volunteer. Mayor Carothers noted Bill volunteers a lot of his time now to mow areas of town.

Kathy Lattig, Customer Service Clerk read a letter received by AWC for the award of E Well City which provides the town with a 2% reduction in medical costs to employees for participating in this program. She presented the Mayor with the E Well City Plaque for 2016.

**OLD BUSINESS**

**A. Municipal Code-Update – Ordinance- Repeals**

David Ridenour, town attorney, discussed the progress being made on this project Meetings continue with Staff members to review the old ordinances for those that are obsolete and those that are still effective. There was discussion on Zoning Ordinance # 371. Pete Roberts, Public Works Director, discussed how the zoning ordinance was created. He discussed the impacts of areas of the zoning ordinance not permitting certain types of housing or business. The discussion continued on making the ordinance more for Yacolt needs vs. that of what the County viewed as Yacolt needs, continuing to allow the council final decision on all matters related to zoning.

David provided the council with an update to the ordinance to review.

\*Discussion Only

**B. Security System Camera’s Update**

Cindy Marbut, Clerk Treasurer, provided information that had been requested by the council at the previous meeting. There was discussion on different types of systems and functionality. The discussion included wireless systems vs. DVR systems and the need of internet and those costs to be considered also the storage abilities of the systems and their costs. Motion was made to allow the purchase of DVR security camera’s for town hall.

MOTION: Councilmember: Tester

SECOND: Councilmember: Hancock

VOTE: 4- 0

YES: Councilmember(s): Hancock, Tester, Wallway and Listek

NO:

ABSENT: Myers

\*Motion unanimously passed

**C**. **Nuisance Properties Update**

Cindy Marbut, Clerk Treasurer, stated that she had only collected photos of the areas of concern and gathered information for the process that had been used in prior actions.

David Ridenour, town attorney, talked about the circumstantial evidence that had been gathered relating to the RV living in the town and the need to have solid evidence even as circumstantial to make our court case moving forward. He discussed an affidavit that citizens could sign to help with the process. Mayor reminded those present that when we start to dive into these problems it is not always cut and dry. We have to do this process correctly and with the correct information.

\*Discussion Only

**D. J & N Cable**

David Ridenour, town attorney, read a letter he had received from J & N Cable citing that the company had plans to remove equipment in the fall due to financial conditions. J & N provided a copy of an audit from 2014 and overlooked payments. They would be working on getting all their tax obligations taken care of with the town and asked for leniency and patience from the town.

Cindy Marbut, Clerk Treasurer, reported to the council that research into other cable options for the town came up empty. There was discussion of technology moving away from cable.

\*Discussion Only

**NEW BUSINESS:**

**A. Appointment of Amy Boget to the Arts Commission Resolution # 539**

Mayor Carothers asked Amy Boget to stand as he read the resolution appointing her to the Arts Commission, he noted the town had been without representation for a long time and the town was excited to see what she will bring.

MOTION: Councilmember: Tester

SECOND: Councilmember: Hancock

VOTE: 4- 0

YES: Councilmember(s): Hancock, Tester, Wallway and Listek

NO:

ABSENT: Myers

\*Motion unanimously passed

**B. CDBG Project Discussion**

Mayor Carothers explained what the CDBG (Community Block Grant) program was and how the town uses the funding for town improvements to infrastructure and parks. This funding is essential to the town due our small size and limited budget. There was discussion on ideas with the public present for potential projects. Ideas included, campground, paving of recreation park parking lot and ball field parking lot, concrete amphitheater at town park, centralized community gathering place with fire pit, expansion of existing park, exercise equipment stations at the rec area, green space, adult friendly area vs children’s area, electronic reader board, community center and walking trails to connect to Moulton Falls.

\*Discussion Only

**C. Executive Session**

Mayor Carothers read a statement citing the RCW that allows for executive session. Meeting was adjourned to session for 20 minutes at 8:04 pm. Mayor Carothers returned to notify those present the session would need another 10 minutes. Mayor Carothers returned again and notified that they would need an additional 8 minutes.

Meeting was reopened to council meeting.

\*Information Only.

**Mayor Carothers, Comments:**

Mayor encouraged citizens to continue to give input good or bad and to continue to give ideas for town improvements. The town is moving forward in a positive way and continues to stay the course. Citizen’s participation in meetings makes a difference.

**Attorney, David Ridenour Comments:**

David noted he would be out of town for the next meeting and would have needed documents to the council in time for the next meeting for review or passage.

**Public Works, Pete Roberts Comments:**

Pete reminded the council of the upcoming training opportunity in Chehalis about Small City Planning noting he would be attending and encouraged council to consider attending. Councilmembers Listek and Tester planned on attending the meeting.

Cindy Marbut, Clerk Treasurer, asked to introduce a citizen present that had been patiently waiting to address the council, she introduced Eileen Quiring. Eileen addressed the council stating her candidacy for District # 4. She stated her qualification and asked the council to feel free to talk to her at any time. Mayor Carothers, mentioned that most elected officials forget about Yacolt, and the town was equally as important as the other municipalities and he hoped she wouldn’t be one if she was elected.

**Clerk Treasurer, Cindy Marbut Comments:**

Cindy brought up the issue of the town parade. Everything possible was being done to promote the parade. There had been no interest in attending the parade by past participants due to the timing and date. She asked the council to consider changing the date to Saturday or Sunday prior to the fourth of July. The trophies and ribbons had been ordered and received. There was discussion with the council on the events. It was decided unanimously by council to move the parade to Saturday July 2nd at 10:00 am.

**WARRANTS**

\*Current Expenses: $9,947.43

\*City Streets: $15,527.59

\*Cemetery $241.37

\*Storm Water $2,906.77

Pay Bills presented in the amount of $28,623.16

MOTION: Tester

SECOND: Wallway

VOTE: 4-0

YES: Councilmember(s): Wallway, Tester, Listek and Hancock

NO:

ABSENT: Myers

Motion unanimously passed.

**ADJOURN: 9:10 pm**

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Cindy Marbut Jeff Carothers

Town Clerk Mayor

Minutes approved on June 20, 2016