

**TOWN OF YACOLT, WASHINGTON**  
**TOWN COUNCIL MEETING MINUTES**

**DATE:** March 21, 2016

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL ATTENDANCE**

**PRESENT:** Mayor Carothers

Councilmember(s): Nancy Tester, Jason Wallway, Dave Hancock, Vince Myers

**ABSENT:** Councilmember(s): Josh Karl

**STAFF:** Town Clerk: Cindy Marbut

Public Works Director: Pete Roberts

Town Attorney: David Ridenour

**APPROVE MINUTES OF PREVIOUS MEETING with corrections**

**MOTION:** Councilmember: Myers

**SECOND:** Councilmember: Tester

**VOTE:** 4- 0

**YES:** Councilmember(s): Hancock, Wallway, Tester, Myers

**NO:**

**ABSENT:** Karl

\*Motion unanimously passed.

**LATE CHANGES TO THE AGENDA**

None

**CITIZEN COMMUNICATION**

None - Mayor noted that there was a guest in the audience, a council member from Washougal, Council member Jennifer Mc Daniel. Jennifer introduced herself to the council and audience, noting she was running for County Council District 4 and Yacolt was part of that district and she expressed her interest in helping out where she could.

**OLD BUSINESS**

**A. J and N Cable Franchise**

David Ridenour, Town Attorney, reviewed for the council the concerns of the Clerk Treasurer with the agreement with J and N Cable. The company is not making its payments, and the amount being collected is less than what is most common for utility tax collection. There are issues with the Ordinance that awarded the cable franchise to J & N that do not have provisions to protect the town. David asked a survey question to the audience about the usage of the cable company. There was discussion on the process that would have to be followed. A letter for demand of payment would be sent.

**MOTION:** Councilmember: Tester

**SECOND:** Councilmember: Myers

**VOTE:** 4- 0

**YES:** Councilmember(s): Hancock, Wallway, Tester, Myers

**NO:**

**ABSENT:** Karl

\*Motion unanimously passed

**B. Portable Buildings Amendment #371 Ordinance # 538**

Pete Roberts, Public Works Director, explained that the clerk put together the ordinance as the council requested from the last meeting when the issue was discussed.

MOTION: Councilmember: Myers

SECOND: Councilmember: Tester

VOTE: 4- 0

YES: Councilmember(s): Hancock, Myers, Tester, Wallway

NO:

ABSENT: Karl

\*Motion unanimously passed.

**NEW BUSINESS:**

**A. Mayor Pro Tem Selection**

Clerk Treasurer, Cindy Marbut explained it was time to switch the mayor pro-tem, she had been waiting for council member Karl to be present but it didn't appear that would happen which made it more important to change. Motion to nominate Council member Myers

MOTION: Councilmember: Wallway

SECOND: Councilmember: Hancock

VOTE: 4- 0

YES: Councilmember(s): Hancock, Myers, Tester, Wallway

NO:

ABSENT: Karl

\*Motion unanimously passed.

**Mayor Comments:**

Mayor discussed the upcoming litter pick-up and spring clean- up date change. He talked about donations for flower baskets to beautify the town and acceptance of anyone wishing to donate to sponsor a town banner also. He thanked all of the staff for their hard work.

**Attorney Comments**

None

**Public Works:**

None

**Clerk Treasurer:**

Cindy Marbut gave the date for the Easter Egg Hunt and the desire to have help from the council for the event. The building dept. module has a expectancy start date of April 1<sup>st</sup>. This will provide the town with better financial tracking and permit approval processes. Town Hall was deep cleaned, the carpets were cleaned and the air ducts were clean to ensure good air quality. Air ducts were noted to be in very pristine condition by the workers. There was good training at WMCA this past week and she will be out a couple of days this week for the AWC Wellness Summit to ensure the town continues to work towards the wellness discount of 3% on medical plans for 2018.

**WARRANTS**

\*Current Expenses: \$25,708.48

\*City Streets: \$8173.91

Pay Bills presented in the amount of \$33,882.39

MOTION: Hancock

SECOND: Wallway

VOTE: 4-0

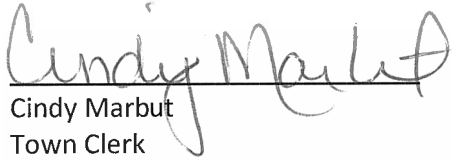
YES: Councilmember(s): Wallway, Myers, Tester, Hancock

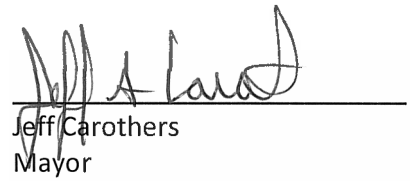
NO:

ABSENT: Karl

Motion unanimously passed.

**ADJOURN: 7:30 pm**

  
Cindy Marbut  
Town Clerk

  
Jeff Carothers  
Mayor

Minutes approved on April 4, 2016