

TOWN OF YACOLT, WASHINGTON
TOWN COUNCIL MEETING MINUTES

DATE: September 21, 2015

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL ATTENDANCE

PRESENT: Mayor Jeff Carothers

Councilmember(s): Rick Urias, Nancy Tester, Vince Myers, Dave Hancock

ABSENT: Councilmember(s): Josh Karl

STAFF: Town Clerk: Cindy Marbut

Public Works Director: Pete Roberts

Town Attorney: David Ridenour

APPROVE MINUTES OF PREVIOUS MEETING

Councilmember Myers noted corrections

MOTION: Councilmember: Tester

SECOND: Councilmember: Myers

VOTE: 4-0

YES: Councilmember(s): Urias, Tester, Myers, Hancock

NO:

ABSENT: Karl

* Motion unanimously passed.

LATE CHANGES TO THE AGENDA

None

CITIZEN COMMUNICATION

Kathy Rowton spoke to the council about the possibility of a variance for her property to place a concrete blocked garage/carport for 2 cars on her property. She did not want to have to remove a fence that she currently has but would if necessary. There was discussion on set-backs. Council advised her to fill out a variance application and provide the necessary documents to be considered.

OLD BUSINESS

A. C-Tran Update – David Ridenour- Town Attorney

David Ridenour reviewed recent events including the newspaper articles *that were* published. He reviewed to the council the recent development in a draft agreement with the Ridgefield and La Center attorney's. Mayor Carothers noted that it was easy to go back to the minutes of both cities and see that they have not discussed this matter at length like the Town has beginning back in December of last year. He did not agree with the draft agreement and wanted a workshop with all the parties involved. Clerk stated that she had reached out to other cities for availability for the workshop since the last meeting and Ridgefield had responded that their council did not reach an agreement in that a workshop was necessary. La Center agreed to moving forward with workshop and gathering availability information. There was discussion from the council members on the draft agreement including their views on the process. Council members Tester and Myers both expressed concerns with Yacolt being allowed to have its voice in the C Tran seat. Yacolt Council is not trying to be difficult and requests that their voice be equal not greater than the other cities. There was discussion on who would represent for the October C Tran board meeting and if Mayor Irish should be allowed to continue as this workshop/agreement is worked out. Myers motioned for Mayor Irish to

^{Town} continue. Council instructed Clerk to continue to push forward on setting up the workshop availability to work towards true communication to move this issue forward for resolution.

MOTION: Councilmember: Myers

SECOND: Councilmember: Hancock

VOTE: 4-0

NO:

NO: Councilmember(s): Urias, Tester, Myers, Hancock

ABSENT: Karl

*Motion unanimously passed.

B. RV Living Discussion

A draft survey had been requested by council at the previous meeting, Clerk, ~~Cindy Marbut~~, ^{Town} provided the survey to council. There was discussion from concerned citizens and council on the reason for survey and the verbiage it contained. The discussion moved to Ordinance 371 Section 10 by the Town Attorney, David Ridenour. ^{Town} David read parts of Section 10 & 17 to council advising them they had some structured enforcement in place to address their concerns. Clerk stated she had no permit developed for this and would work with Public Works, ^{Director} Pete Roberts on development. ^{Town Attorney} David advised the council they had the authority to give the Mayor authority to approve permits and enforce these sections of Ordinance 371. Council retracted desire for survey and gave full authority to Mayor.

*Discussion with authority given

C. Cable Franchise, B & O Taxes – Clerk Treasurer/ David Ridenour

^{Town} Clerk gave a report on the Cable payments that were behind and invoices that had been sent. ^{Town Attorney} David will monitor developments.

*Discussion

NEW BUSINESS:

A. Resolution # 527 Prairie Electric Bid Pavilion – ^{P.O. Director} Pete Roberts

^{P.O. Director} Pete reviewed with the council the process that CDBG required regarding the bids for the electrical work on the Pavilion. Pete Monroe gave approval of the bid from Prairie Electric even though it was higher than expected, due to the other bids coming in considerably higher than theirs.

MOTION: Councilmember: Tester

SECOND: Councilmember: Myers

VOTE: 4-0

YES: Councilmember(s): Urias, Tester, Myers, Hancock

NO:

ABSENT: Karl

*Motion unanimously passed.

B. Resolution # 528 Wellness Program/ Policy – Clerk Treasurer

^{Town Clerk} Clerk gave a report on the progression of the AWC wellness program as discussed in previous meetings and budget talks. This program gives the town a 2% discount on employee benefit rates. This resolution is part of the process to reach that goal and become a Wellness City. Kathy the town customer service clerk has been working as the coordinator of this program.

MOTION: Councilmember: Urias

SECOND: Councilmember: Hancock

VOTE: 4-0

YES: Councilmember(s): Urias, Tester, Myers, Hancock

NO:

ABSENT: Karl

*Motion unanimously passed.

C. Battle Ground School Impact Fees Determination

Council had asked that this item be placed on a future agenda so they could set the rates for School Impact Fees for new housing that is developed in the town as requested by Battle Ground School District. There was discussion among the council on current fees and what was a fair expectation from Yacolt. Council agreed to Single Family Home of \$5,000.00 and Multi-Family Home of \$1,800.00.

MOTION: Councilmember: Hancock

SECOND: Councilmember: Myers

VOTE: 4-0

YES: Councilmember(s): Urias, Tester, Myers, Hancock

NO:

ABSENT: Karl

*Motion unanimously passed.

D. Development Fees Zoning Ordinance 371 – Pete Roberts

There was discussion on this item in a previous meeting. The discussion in this meeting included the validity of Ordinance 371 amended Ordinance 484 since the new adoption of the building dept. There was discussion on Ordinance 484, Clerk advised the council and town attorney that the fees in this ordinance were no longer valid. There were other parts of this ordinance that were in conflict with how the building dept. permit was being used. There may be a need to create repeals and/or corrections to get the fees included properly to reflect the need for the engineering costs on developments. Public Works and Clerk will work to get the necessary changes to the council.

*Discussion Only

E. Appoint Official to C-Tran Boundary Adjustment Conference

Scott Patterson was present from C-Tran Board to answer council's questions. David, town attorney, stated that all the work on the agenda item A under old business may be a moot point since it is possible that the C-Tran Composition Board could totally change the boundary's and align the current C-Tran board seats differently. Discussion continued on who would be appointed to represent since there would be out going council members at the end of the year. It was determined that Mayor Carothers would be the primary and Council Hancock would be alternative.

MOTION: Hancock

SECOND: Tester

VOTE: 4-0

YES: Councilmember(s): Urias, Myers, Hancock, Tester

NO:

ABSENT: Karl

*Motion unanimously passed.

F. Resolution # 529 Annual Reports Fairly Stated – Clerk Treasurer

Clerk stated that as part of the required review process a council member is to review the annual reports for errors and correctness. Reports are due at the end of May and the Town is busy with events in the following months. Council Karl had previously reviewed reports for 2012-2013. He now has reviewed 2014 and found them to be fairly stated. Mayor Carothers noted that Council Karl would be leaving office and that Council Tester would be a good replacement for this process.

MOTION: Councilmember: Myers

SECOND: Councilmember: Hancock

VOTE: 4-0

YES: Councilmember(s): Urias, Tester, Myers, Hancock

NO:

ABSENT: Karl

*Motion unanimously passed

Mayor Comments:

Asked citizens if they had not seen the Pavilion they should go by and view it and he thanked all the people who attend the meetings each week. He asked that if citizens hear of incorrect information being circulated in town that they correct those statements since they are in attendance of the meetings.

Public Works:

We will be soliciting bids for the pathway at the Recreation Park making the park completed by the end of the year.

Clerk Treasurer:

Audit changed to September 28th, Town was selected to participate in a video for AWC/RMSA for loss prevention grants we received that will be presented at a conference in Chelan later in October.

WARRANTS

*Current Expenses: \$6,254.72

*City Streets: \$1,459.14

Pay Bills presented in the amount of \$7,713.86

MOTION: Myers

SECOND: Hancock

VOTE: 4-0


YES: Councilmember(s): Urias, Hancock, Tester, Myers

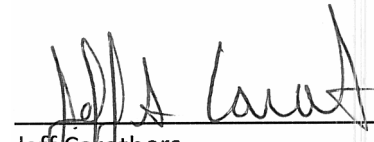
NO:

ABSENT: Karl

Motion unanimously passed.

ADJOURN: 8:50 pm


Cindy Marbut
Town Clerk


Jeff Carothers
Mayor

Minutes approved on October 5, 2015