**TOWN OF YACOLT, WASHINGTON**

**TOWN COUNCIL MEETING MINUTES**

**DATE: December 1, 2014**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL ATTENDANCE**

**PRESENT:** Mayor Carothers

Councilmember(s): Rick Urias, Josh Karl. Dave Hancock

**ABSENT:** Councilmember(s): Lewis Gerhardt, Vince Myers

 **STAFF:** Town Clerk: Cindy Marbut

 Public Works Director: Pete Roberts

 Town Attorney: Not in attendance

 **APPROVE MINUTES OF PREVIOUS MEETING**

**With correction of spelling friend**

MOTION: Councilmember: Hancock

SECOND: Councilmember: Karl

VOTE: 3- 0

YES: Councilmember(s): Hancock, Urias, Karl

NO:

ABSENT: Gerhardt, Myers

\*Motion unanimously passed.

**LATE CHANGES TO THE AGENDA**

Rotate Item A and D to accommodate Fire Chief on call

**CITIZEN COMMUNICATION**

None

**OLD BUSINESS**

 **A. 2015 Budget Ordinance**

Mayor asked if there were any questions on the budget. None heard.

MOTION: Councilmember: Karl

SECOND: Councilmember: Hancock

VOTE: 3- 0

YES: Councilmember(s): Hancock, Urias, Karl

NO:

ABSENT: Gerhardt, Myers

\*Motion unanimously passed.

 **B. Jack Marsh Conditional Use – Building Permit**

Mayor Carothers informed the council that their requests from the previous meeting had been completed. The public works director, Pete Roberts noted that the building did not meet any of the building codes and was oversized and needed to have an inspection done by the County. Clerk Treasurer, Cindy Marbut explained that the conditional use process required public hearing and further details according to Ordinance # 371. There were pictures provided to the council to show the appearance of the building. Mayor noted that Mr. Marsh’s business license indicated that he ran a commercial business according to

the records of Dept. of Revenue which is the most recent business license. There was discussion on the type of business Mr. Marsh had. In lieu of a full council and the fact that a public hearing needed to held the council agreed to move matter to January 5th meeting to hold a public hearing and allow other council members to be present.

\*Discussion Only

**NEW BUSINESS:**

 **A. Resolution # 515 EMS Levy agenda change**

Mayor informed the council that the Fire commander was present and was on call, so if they had any questions he was available. He spoke to Fire Chief Ben Peeler earlier in the day and reminded the council that the voters had already approved the levy and it was an administrative item.

MOTION: Councilmember: Hancock

SECOND: Councilmember: Urias

VOTE: 3- 0

YES: Councilmember(s): Hancock, Urias, Karl

NO:

ABSENT: Gerhardt, Myers

\*Motion unanimously passed.

 **B.** **Rotate Finance Committee Dave Hancock**

There was discussion as to which council member turn it was to be on the Finance Committee. Council Urias was nominated.

MOTION: Councilmember: Karl

SECOND: Councilmember: Hancock

VOTE: 3- 0

YES: Councilmember(s): Hancock, Urias, Karl

NO:

ABSENT: Gerhardt, Myers

\*Motion unanimously passed.

 **C.**  **Mosquito Control Board Appointee**

Clerk stated there was letter from the Mosquito Board praising Council Karl for his appointment. Council Karl gave a brief update of some of his input on the board. Council Karl agreed to continue to represent the Town of Yacolt in 2015.

\*Discussion Only

 **D**. **Resolution #514 Annual Reports agenda change**

Clerk stated that she had asked council Karl to review the annual reports for 2012-2013. Typically they are done every year and somehow they were missed. Clerk explained to the council the questions that council Karl had regarding the Septic Fund, the fund had to remain open until all refunded checks cleared, after one year if they had not then they had to be sent to unclaimed properties which had been done and they was the difference. Council Karl stated the reports looked good and were stated well.

MOTION: Councilmember: Karl

SECOND: Councilmember: Urias

VOTE: 3- 0

YES: Councilmember(s): Hancock, Urias, Karl

NO:

ABSENT: Gerhardt, Myers

\*Motion unanimously passed.

**Mayor Comments:**

Mayor thanked all who were in attendance and reminded those present that the tree lighting was on Sunday at 4 pm. He asked the council if any were available that help was needed to set up the tent at 1 pm. He stated that all help was welcome. The Friends of the Library would be available to help out also.

**Public Works:**

Pete stated the mayor covered what he wanted to say

**Clerk Treasurer:**

Cindy went over the tree lighting event, new Santa and other pertinent information about the event. She explained the outcome of the RMSA audit from the town’s insurance company and how administratively they were pleased with all the follow through and improvements. The only concern was for one of the Town owned buildings. Pete went over their concerns which continued into discussion of possible resolutions.

**WARRANTS**

\*Current Expenses: $6,878.69

\*City Streets: $13,539.24

\*Cemetery $ 87.60

\*Storm Water $ 1,324.68

Pay Bills presented in the amount of $21,830.21

MOTION: Urias

SECOND: Karl

VOTE: 3-0

YES: Councilmember(s): Urias, Karl, Hancock

NO:

ABSENT: Gerhardt, Myers

Motion unanimously passed.

**ADJOUN: 7:36 pm**

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Cindy Marbut Jeff Carothers

Town Clerk Mayor

Minutes approved on December 15, 2014