**TOWN OF YACOLT, WASHINGTON**

**TOWN COUNCIL MEETING MINUTES**

**DATE: September 2, 2014**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL ATTENDANCE**

**PRESENT:** Mayor Carothers

Councilmember(s): Rick Urias, Josh Karl. Dave Hancock, Lewis Gerhardt, Vince Myers

**ABSENT:** Councilmember(s):

 **STAFF:** Town Clerk: Cindy Marbut

 Public Works Director: Pete Roberts

 Town Attorney: Not in attendance

 **APPROVE MINUTES OF PREVIOUS MEETING**

MOTION: Councilmember: Urias

SECOND: Councilmember: Hancock

VOTE: 5- 0

YES: Councilmember(s): Hancock, Urias, Karl, Gerhardt, Myers

NO:

ABSENT:

\*Motion unanimously passed.

**LATE CHANGES TO THE AGENDA**

Mayor added Item B CDBG project discussion under new business

**CITIZEN COMMUNICATION**

None

**OLD BUSINESS**

 **A. Establish PW Maintenance Salary**

 There was discussion on the amount that the new hire would make per hour. Clerk noted that any changes to the budget needed approval of the council. There had been previous discussion on a rate of 22.00 per hour, the clerk had provided the impacts to the budget in previous meeting. Mayor stated the ad for the position stated 18.87 per hour DOE. Council Myers asked what the current temporary employee was making and what was the lowest end for this positon. Discussion continued about the position being posted at a minimum of 18.87 per hr. and that was the wage of the former maintenance employee. Clerk stated that if any increase was sought after that it could be discussed at the budget meeting. Council Gerhardt agreed. Wage was left at 18.87 per hr.

MOTION: Councilmember: Gerhardt

SECOND: Councilmember: Myers

VOTE: 5- 0

YES: Councilmember(s): Hancock, Urias, Karl, Gerhardt, Myers

NO:

ABSENT:

\*Motion unanimously passed.

 **B. Events Schedule Bigfoot/ Rendezvous**

Mayor stated that we wanted to get ahead in planning, and that there were publications that we use to put our events in and the due date was on Friday. He wanted to know if the council wanted to keep the event together or if it should be separated. There had been previous discussion about maybe separating the event. Council Hancock stated that he felt it went well just the way it was. Council Karl stated that maybe separating the parade was an idea since there were citizens who complained about no parade on the 4th of July. Mayor talked about the effects of the budget when you separate the event. Council Myers felt the new date was fine, the event was a Spring/Summer event and despite the limited negative feedback overtime people would come around. Council Hancock stated that citizens would get used to it as well. Event will remain the Saturday prior to the 4th of July. Event will remain the Saturday prior to the 4th of July which would be June 27, 2015.

MOTION: Councilmember: Myers

SECOND: Councilmember: Hancock

VOTE: 5- 0

YES: Councilmember(s): Hancock, Urias, Karl, Gerhardt, Myers

NO:

ABSENT:

\*Motion unanimously passed.

**NEW BUSINESS:**

1. **Set Budget Workshop**

There was discussion of staying ahead in the process and the Clerk asked to set a budget workshop date now so that we could be prepared. Oct 28th @ 6 pm was agreed as the date.

\*Calendar Item

 **B. CDBG 2015 Project discussion**

Mayor stated that he had been talking about options for the last couple of months. Some of the ideas were to improve the town park with a concrete platform for weddings, events like National Night Out, Library events and other town events. He said maybe a new surface for the trail at the new park, as we know the winter months could be hard on the trail. Council Karl suggested a type of composite that was made out of chewed up tires. Council Myers suggested bleachers for the new park since the soccer field is getting use now. There was discussion on match funding that needed to be available for projects. Pete reminded council that if the town receives a TIB grant that 9,600 would have to be available as match funding. There was discussion on submitting a grant in the amount of 50,000 for 2 projects. The subject of exercise equipment came up at the new park. Mayor stated that it is entirely possible that the current grant funding would not be all used on the pavilion and we would be allowed to purchase the exercise equipment if that happened as long as it was for the new park. There was discussion on what projects could be submitted to the parks foundation since those did not affect the budget. Council Myers was in favor of a ranking system of the projects discussed. Clerk was instructed to get information on the projects discussed to the council for the next meeting.

\*Discussion Only

**Mayor Comments:**

Mayor stated there were a lot of cigarette butts in the parking lot of town hall and reminded everyone to place their butts in the appropriate containers. He talked about letters that had been drafted to citizens that were in violation of Ordinance 390, after driving around town and considering the problems he felt it was best to send out a newsletter to the citizens giving them an opportunity to make the proper

corrections before sending letters and taking legal actions. He asked the council to provide any input they had for the newsletter to the Clerk by September 15th so that the letter could be distributed by the end of the month. He talked about the ribbon cutting ceremony for the parks, he felt it went really well, despite the lack of media coverage. We had a lot of political support as well as those from the community.

**Public Works:**

Nothing at this time

**Clerk Treasurer:**

Cindy told the council they had been provided with both the Treasurer Report and Cash Flow statements. She told them that she had been in touch with the State Auditor office and that we would be having a Performance Audit for years 2012-2014 in the fall of 2015. She stated that since our last audit was basically good that this was a way to save a little money, yet still have a financial and accountability audit. These take place every 3 years instead of every 2 years. She also told the council that CDBG no longer would be monitoring our grant payments that we are now allowed to pay our own bills. Pete mentioned that this last grant we had to pay a 10% fee to the engineer to run all our bills through before we would submit them to CDBG, Cindy stated we do not get the full grant when you are having to pay the additional funding for oversight.

**WARRANTS**

\*Current Expenses: $9,114.67

\*City Streets: $11,474.73

\*Cemetery $ 143.27

\*Storm Water $ 546.45

Pay Bills presented in the amount of $21,279.12

MOTION: Karl

SECOND: Hancock

VOTE: 5-0

YES: Councilmember(s): Urias, Karl, Hancock, Gerhardt, Myers

NO:

ABSENT:

Motion unanimously passed.

**ADJOURN** **7:40 pm**

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Cindy Marbut Jeff Carothers

Town Clerk Mayor

Minutes approved on September 15, 2014