

Town of Yacolt

Town Council Meeting Minutes

Monday, August 29, 2022
6:30 PM
Town Hall

Call to Order

6:30 PM

Flag Salute

Roll Call

Council Members Present: Joshua Beck, Ronald Homola, Marina Viray

Also present: Mayor Katelyn Listek, Town Attorney David Ridenour, Public Works Director Terry Gardner, Clerk Stephanie Fields

Late Changes to the Agenda

None

Executive Session pursuant to RCW 42.30.110(1)(i)

An Executive session was held from 6:32-6:42pm and included Mayor Listek, all attending Councilmembers, Clerk Fields, and Attorney Ridenour. At 6:42pm, the regular meeting was reopened.

Unfinished Business

Proposed Resolution #607 – Interim Building Department Regulations

Attorney Ridenour presented his draft for detailing the Council's preferences regarding building department regulations. His draft includes a listing of codes, from the International Building Codes to Yacolt's own Building Code, and guidelines for future building department structure and decision-making. Clerk Fields asked for clarification on some of the items in the draft. Councilmember Homola wanted to make sure that the purpose and clarity of the proposed resolution will be sustainable with time, and that it provides objective, followable processes. Discussion took place regarding adjustments to permit fees, and it was decided that in the interest of fairness, adjustments should not be allowed. Clerk Fields pointed out the need for smaller projects permits and decision-making guidelines to be addressed in the Resolution. Ridenour will amend the draft and then the Resolution will be brought before Council at the September 12th meeting for a final decision.

Records Review Plan Update

Roughly 60% of the sorting has been completed; it looks like this project may not cost as much as we feared after all.

New Business

Filling the Vacancy at Council Position #2

Attorney Ridenour directed the Clerk to advise the elections board of Michelle Dawson's resignation from Council Position #2. The Clerk will also advertise the open position on the website, reader-board, and at Town Hall, as well as including an announcement on the agendas for both September meetings. Council's targeted date for interviewing and appointing the new Councilmember is at the October 3rd Special Meeting/ Budget Workshop.

Engineering for Park Safety Improvements

Mayor Listek stated that we do need to involve our Town Engineer in the planned safety improvements at the Town Park (rubber under the play equipment), so that expense is one we will need to accomodate out of this year's budget.

Budget Workshop

Clerk Fields first notified Council to be expecting at least one more Budget Amendment this year in order to distribute out revenue and appropriations for projects which Council has approved to be paid for using ARPA funds. Having passed out 5-year Budget Comparisons, she then explained how the document can be used as a tool when setting revenue and expenditure plans for 2023.

Mayor Listek asked Council what priorities they have for the Town in 2023.

Councilmember Homola asked about street lighting. After some discussion on street lighting, it was suggested that we see if street lighting could be addressed on the 6-year TIP.

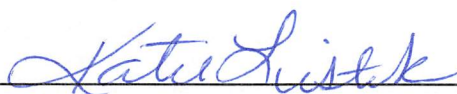
Councilmember Beck asked about security cameras at the parks, in particular the Rec Park parking lot. He complained of lots of loud and destructive behavior up there, especially at night. During discussion, the idea of a fence with locked gates across the front - but set back so that a few people could still park there - came up. Then the gates could be opened for large groups who reserve the park.

Homola asked about buying a large new generator to keep Town Hall up and running during power outages. The generator we already own is old and he's afraid it won't work well in a time of need.

Mayor Listek explained the need to be realistic about Attorney Fees in our 2023 budget, citing anticipated need.

Adjourn

9:38 pm



Mayor Katelyn Listek



Clerk Stephanie Fields

Approved by Council vote on September 12, 2022