

Town of Yacolt
202 W. Cushman St.
Yacolt, WA 98675

April 2, 2018

Town Council Meeting (Regular Meeting)

1. Call to Order:

Mayor Myers called the meeting to order at 7:02 p.m.

2. Flag Salute.

3. Roll Call:

PRESENT: Mayor Myers and Council members Boget, Bryant, Noble, Moseley, Rowe-Tice

ABSENT: None

PRESENT: Attorney Ridenour, Public Works Director Ross, Assistant Clerk Younce

4. Draft Minutes from the Previous Meeting:

Draft minutes were presented for the 3/19/2018 regular meeting.

MOTION: Council member Boget moved to approve the minutes from the 3/19/2018 regular meeting with noted changes.

SECOND: Council member Bryant

AYES: Council members Boget, Bryant, Noble, Moseley, Rowe-Tice

VOTE: Motion Carried

5. Late Changes to the agenda:

None

6. Citizen Communication:

- Vicki Ross came and spoke about the trash pickup that happens this Saturday. She asked for volunteers to help pick up the streets leading into Town.
- Dennis Stephenson asked about annexing 30 acres of property into Town Limits and having the zoning changed. He would like to put in a RV park for short term stays. The North side of the property floods every year but Mr. Stephenson said he owns the South part that does not flood. He asked what the cost and procedures are associated with the annexation. Mr. Stephenson stated the sites would be primitive sites with no hookups to start. He did not want to put a lot of

money into it if there was no interest. Assistant Clerk Younce asked him to come in later in the week for the cost.

7. Old Business:

A. Personnel Policy Update:

- Attorney Ridenour updated the Council on changes to the Personnel Policy. He removed the 90 day time frame for notifying employees of changes so the Council can consider it on a case by case basis. Attorney Ridenour discussed sick leave carry over. He should have an Ordinance to adopt at the next meeting.
- Section 1.6 Council member Bryant asked about the Definition of Regular Part-Time employee; whether exempt or non-exempt.
- Section 2.6 The Policy should show that Personnel records are kept in the Mayor's office.
- Section 3.2 Council member Bryant asked about changes made to this section that the Council had not previously seen.
- Section 3.6 Employees that are promoted have 6 months to decide if they want to return to their previous position.
- The Town is not allowed to cap the number of sick leave hours accrued per year. Rollover hours held to a maximum of 800 hours. Anyone re-hired within 12 months get full banked sick leave hours re-instated. The Town is not obligated to reinstate sick leave hours after 12 months except under certain policy.
- New job description should be in place of the current description of the policy.
- Resolution for Personnel Policy tabled until the next meeting.

B. Town Clerk Position Update:

Council member Rowe-Tice updated the Council that Battle Ground has received two applications and that Battle Ground will forward them both.

The bill from Battle Ground is \$605.31, which is all inclusive. \$266.81 for Battle Ground employees' time and \$338.50 for advertising.

C. Clark County Interlocal Agreement for Building Services Update:

Attorney Ridenour updated the Council that Susan Ellinger has been out of town for two weeks.

Questions and answers have been sent in emails between Attorney Ridenour and Susan Ellinger.

8. New Business:

A. Spring Clean Up:

- Kim Harless from Clark County will be sending flyers out for the Spring Cleanup. It says the Cleanup is for Town residents only except scrap metal.
- Costs were discussed. The flyer states; \$20 for a pickup, \$20 for a trailer, \$40 for truck and trailer and \$10 for cars. Scrap metal will be free this year.
- The Town of Yacolt and the City of Ridgefield are the only two municipalities that are doing cleanups this year.
- Council member Bryant asked if the Town can limit what is brought in this year. The answer is yes; oversized items won't be allowed.

B. Executive Session – Debt Collection: Mayor Myers, the Council, Attorney Ridenour, Public Works Director Ross, and Assistant Clerk Younce attended the executive session. The executive session was called to discuss potential litigation involving the collection of debts due to the Town. The session lasted 15 minutes.

9. Mayor's Comments:

Mayor Myers thanked the Council for looking over things and for their excellent questions. He looks forward to seeing the council on Saturday. He also thanked the staff for their hard work that they do for the Town.

10. Attorney's Comments:

None

11. Council's Comments:

- Council member Bryant attended the State of the County Address. Each Representative from the 4 districts spoke. Eileen Quiring spoke about parks and the 8 acres at Heritage that are being developed. Also, the Chelatchie Prairie railroad development from 199th to 149th. Eileen Quiring also spoke about being against the toll bridge between Washington and Oregon on I-5 and I-205. Only two Washington Representatives were invited to be on the committee. Oregon has 18 Representatives.
- Council member Noble asked who is responsible for maintenance at the ball fields. He was told that that is the responsibility of the North Clark Little League. The town has done some mowing and weed eating.

- Mayor Myers discussed his meeting with KWRL and NCLL. He stated that there was personal animosity between the two groups. Mayor Myers told them they needed to act like adults and put aside their differences. He reminded NCLL that the Town of Yacolt owns the ball fields and that the user agreement states that it is non-exclusive use of the fields. NCLL agreed that KWRL can use Field 4 on Sundays and Mondays.
- Council member Boget has been in contact with the Reflector. They no longer keep records as far back as needed for the proof of Ordinance publication project. Anything back that far will have to be checked on microfilm.
- Council member Boget asked Mayor Myers if he had heard back from Clark County regarding fireworks. He stated that he had not heard anything.

12. Public Works Dept. Report:

- The bricks are gone from the Rec Park. They are now behind the fire station.
- Council member Noble asked that Public works look at the new driveway Foley poured at 101 W Jones.

13. Town Clerk's Report:

- Assistant Clerk Younce has not heard back from Katie Listek about the Sidewalk Chalk Contest.
- The Easter Egg Hunt went very well. We didn't have as many kids this year but they all had a blast. The raffle basket was a big hit. We made \$130 from the sales of tickets. She thanked Council member Bryant and Mayor Myers for helping.
- It's never too late to start thinking of ideas for Citizen of the Year. That person is also Grand Marshal for the Parade. The Mayor and Council brought up Jeff Carothers and Dave Hancock.
- The Council asked Assistant Clerk Younce to look into thumb drives for the council to have for meeting recordings. They would be able to get the recordings of the meetings without wasting CDs.
- Council member Bryant asked Assistant Clerk Younce to provide a 1st Quarter Financial Report.
- Mayor Myers let everyone know the Town would also need volunteers for the Bigfoot Fun Run. Council member Bryant let the Council know that she is working on new direction signs for the Bigfoot Fun Run. Public Works Director Ross told the Council that there is a large amount of trash at the 10k turn around.

14. Bills on behalf of the Town:

Council members Bryant and Rowe-Tice questioned the payment of the bill to Vancouver Granite Works regarding the damage that was done to the Rinta headstone. Then-Mayor Carothers had told the family that the Town would pay for it.

MOTION: Council member Bryant moved to approve payment of the bills on behalf of the Town.

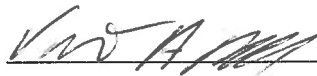
SECOND: Council member Boget.

AYES: Council members Boget, Bryant, Noble, Moseley, Rowe-Tice

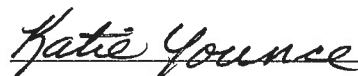
VOTE: Motion Carried

15. Adjourn:

Mayor Myers adjourned the meeting at 8:29 p.m.



Vince Myers, Mayor



Katie Younce, Assistance Clerk

001 Current Expense	4,973.23
101 Streets	11,841.30
103 Cemetery	558.22
403 Storm Water	3,456.39
Claims	2,731.02
Payroll	18,098.12