

Town of Yacolt
202 W. Cushman St
Yacolt, WA 98675

March 19, 2018

Town Council Meeting (Regular Meeting)

1. Call to Order:

Mayor Myers called the meeting to order at 7 p.m.

2. Flag Salute.

3. Roll Call:

PRESENT: Mayor Myers and Council members Boget, Bryant, Noble, Moseley, Rowe-Tice

ABSENT: None

PRESENT: Attorney Ridenour, Public Work Director Ross, Assistant Clerk Younce

4. Draft Minutes from the Previous Meeting:

Draft minutes were presented for the 3/5/2018 regular meeting.

MOTION: Council member Bryant moved to approve the minutes from the 3/5/2018 regular meeting with noted changes.

SECOND: Council member Rowe-Tice

AYES: Council members Boget, Bryant, Noble, Moseley, Rowe-Tice

VOTE: Motion Carried.

5. Late Changes to the Agenda:

Old Business – Item F, Critical Areas Ordinance

6. Citizen Communication:

None

7. Old Business:

A. Personnel Policy - Update:

- Attorney Ridenour spoke to the council about his Decision Tree and how it breaks apart the many different sources and authorities that affect the Personnel Policy.
- Attorney Ridenour is trying to make the Personnel Policy as general as possible so that the Council can leave their options open.
- Attorney Ridenour believes he will have a draft policy where the Council sees all of the changes they've worked on over the last two meetings.

B. Employee Benefits:

- Mayor Myers asked if the Council had a chance to read the email conversation between Attorney Ridenour and Heidi Buswell from AWC. Council member Bryant pointed out that from Ms. Buswell's letter, the Town contributes to a single full-time employee 173% more than the minimum that the plan requires.
- The Town's Master Participation Plan with AWC states the part-time position is 32 hours a week. It is up to the Council to determine what part-time hours are. The Council agreed that part-time employee's coverage is prorated.
- Currently the budget, between wages, benefits and PERS, for three full-time employees and one part-time employee is \$228,395.48. Taking Ms. Younce's raise and benefits, that adds another \$23,408, that includes PERS, benefits and wages. So now the total is at \$251,804 for one year.
- Council member Bryant said she was in agreement for 80% coverage for part-time employees. Council member Boget also stated that she was in agreement for 80% coverage for part-time employees.

MOTION: Council member Boget made a motion to update the Personnel Policy to include medical benefits for part-time employees, with the Town's contribution to premiums to be prorated based on the employee's regular part-time hours.

SECOND: Council member Moseley

AYES: Council members Boget, Bryant, Noble, Moseley, Rowe-Tice

VOTE: Motion Carried.

C. Town Clerk Position:

- Council member Rowe-Tice updated the Council that Battle Ground has the job posting, application and description.
- Mayor Myers asked if there is a closing date for applications and Council member Rowe-Tice stated that the position was posted as open until filled.

D. Clark County Interlocal Agreement for Building Services:

- Attorney Ridenour updated the council on the Clark County Interlocal Agreement for Building Services.
- Attorney Ridenour has spoken with Susan Ellingson from Clark County Community Planning Department.
- Attorney Ridenour sent three template forms including the last Interlocal Agreement that Yacolt had with Clark County.
- Susan Ellingson has taken those templates to discuss the Interlocal Agreement with her boss, Marty Snell.

E. CDBG Grant:

- Mayor Myers let everyone know that our CDBG Grant application had been approved.
- Council member Moseley said that the grant covered the entire project from West Hoag Street to the Rec Park.
- Public Works Director Ross let the Council know that Devin Jackson will start the planning process. He let the council know that the ground breaking for the project won't start until at least the end of the year.

F. Ordinance # 569 - Critical Areas:

Ordinance # 569 was presented to the Council. Attorney Ridenour stated that he made a small change to the first two whereas clauses on page 2 of the Ordinance to show that Clark County used best available science directly for Yacolt when designing the code.

MOTION: Council member Noble moved to adopt Ordinance # 569 with noted changes.

SECOND: Council member Boget.

AYES: Council members Boget, Bryant, Noble Moseley, Rowe-Tice.

VOTE: Motion Carried.

8. New Business:

A. KWRL Baseball Inquiry.

- Todd Witthauer, Team Manager, Centerfield Cannons and Will Block, League President, spoke with the Council and gave background on the KWRL league.
- Todd Witthauer would like to request from the Council the OK to use the number 4 baseball field. KWRL will help with maintenance of the field.

- Mayor Myers let the Council know that the Town does own the property and that the Town has a contract with North Clark Little League for use but that the contract is non-exclusive.
- Mayor Myers suggested a meeting with NCLL and KWRL and himself.

9. Mayor's Comments:

Mayor Myers thanked the Council for their hard work. He thanked Council members Rowe-Tice, Bryant and Boget for getting the Town Clerk position posted. Mayor Myers thanked Council member Moseley for going to all of the CDBG meetings he couldn't attend. Mayor Myers Let the Council know that Scott Johnson with CRESA will be here in April to do a presentation.

10. Attorney's Comments:

None

11. Council's Comments:

Council member Noble updated the Council on the latest C-TRAN meeting. C-TRAN is still trying to expand services to Yacolt.

Council member Bryant let the Council know she will be attending the State of the County Address.

Council member Boget, during publication research, has been in contact with The Reflector. Council member Boget said that her contact at The Reflector is going to go through their legal notices to find publication dates from 2013 – forward. Council member Bryant asked if there was going to be fee and Ms. Boget responded that there was no discussion of a fee. Council member Noble let the Council know that on his end he found out that on March 5, 2013 the Council verified publications.

Council Member Moseley brought up to the Council a citizen complaint that the bathrooms at the Rec Park looked very dirty. Public Works Director Ross let the Council know that they are cleaning them with bleach as much as possible because the water is off for the winter.

Council member Bryant thanked Public Works for mowing. She asked if they could rid of the bricks at the Rec Park that the kids keep moving. Public Works Director Ross told the Council they will be put back on the pallet but they will stay at the park.

Council member Bryant thank the Young Ladies (Seniors) for bringing the cookies and snacks to the meeting.

12. Public Works Comments:

None

13. Town Clerk Comments:

Assistant Clerk Younce let the Council know that she has not heard back from Katie Listek about whether or not she would be heading up the Sidewalk Chalk contest. Jack Marsh will be our Easter Bunny again this year. He will be picking up the bunny suit this week.

We have all of the volunteers we need for the Easter Egg Hunt.

We have all of the Easter baskets we need thanks to donations and the Town purchasing some. Melissa McCoy at Impact Auto put together a great basket for the raffle at no charge.

14. Pay Bills on behalf of the Town:

MOTION: Council member Moseley moved to approve the pay the bills on behalf of the Town.

SECOND: Council member Boget

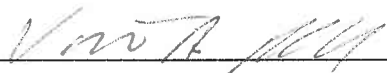
AYES: Council members Boget, Bryant, Noble, Moseley.

NAYS: Council member Rowe-Tice

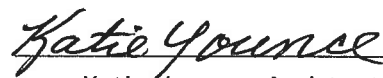
VOTE: Motion Carried.

15. Adjourn Meeting:

Mayor Myers adjourned the meeting at 8:15 p.m.



Vince Myers, Mayor



Katie Younce, Assistant Clerk

001 Current Expense	18,508.46
101 Streets	246.83
403 Storm Water	112.79

Claims	18,475.25
Payroll	392.83