

Town of Yacolt
202 W. Cushman St.
Yacolt, WA 98675

February 26, 2018

Town Council Meeting Minutes, (Rescheduled Regular Meeting)

1. Call to Order:

Mayor Myers called the meeting to order at 7:00 p.m.

2. Flag Salute.

3. Roll Call:

PRESENT: Mayor Myers and Council members, Moseley, Noble, Bryant

ABSENT: Council members Boget and Rowe-Tice

PRESENT: Town Attorney Ridenour, Public Works Director Ross and Assistant Clerk Younce.

4. Draft Minutes of Previous Meeting:

Draft Meeting Minutes were presented for the 2/5/2018 regular meeting.

MOTION: Council member Noble moved to approve the minutes from the 2/5/2018 regular meeting.

SECOND: Council member Moseley

AYES: Council members Bryant, Noble, Moseley, Boget

ABSTAIN: Council member Rowe-Tice

VOTE: Motion carried.

5. Late Changes to the Agenda:

Old Business: Item F – Item to be tabled to meeting on 3/5/18 due to absence of hiring committee.

New Business: Add Item C – Fireworks

6. Citizen Communication: None.

7. Old Business:

A. Public Hearing Critical Areas: Gary Albrecht spoke to the Council about updates to the Critical Areas Code Amendment. Attorney Ridenour will have an Ordinance for the next meeting or the following meeting. Council member Noble asked about what the storm water fee is for on his water bill. Mr. Albrecht and Public Works Director Ross let him know that the money comes back to the town for storm water maintenance. Mayor Myers closed the public meeting and opened public hearing on Critical Areas. Mayor Myers closed the public hearing and re-opened the public meeting.

B. Budget Position: Assistant Clerk Younce answered questions regarding the budget and where the Town stands financially.

C. Verification of Ordinance Publication: Council member Noble stated that he was working on 2013 & 2014. He has gone through the minutes and found all of the ordinances passed in 2014 but was having trouble opening all minutes from 2013. Attorney and Council member Noble were going to meet after the meeting to discuss getting verification of those ordinances. Council member Boget and Rowe-Tice were not present to give the update on their progress.

D. Personnel Policy: The following changes were made;

1. Section 7.3 Health Insurance Benefits:

Policy currently states employee is covered on the 1st day of month following date of hire. Contract or application completed by the town for participation in the plan states a 30 day waiting period before eligible. Policy verbiage changed to reflect that 30 day waiting period.

2. Section 8.2 Sick Leave:

a. No changes were made to the number of hours accrued per month by full-time or part-time employees (these remain at 8 hours for FT and Pro-Rata of 8 hours for PT). The change was for temporary or seasonal employees. Previously they had zero and in the new policy accrue 1hr per every 40 hours worked.

b. Change was made for carry-over hours. Carry-over was reduced from 960 hours to 800 hours.

c. Also, if employee is re-hired within 12 months of leaving they will have 50% of their carry-over re-instated to their bank.

3. Section 8.9 Holidays: Working draft of the Personnel Policy that was sent to the Council for review from 1/29/18 stated that employees may select 3 days of personal leave (floating holiday) per year. The verbiage was changed to reflect that actual days noted in the policy which are 2 days for full-time employees and 1 day for part-time employees.

7. Section 5.7 Travel Expenses: Regarding Tips – Tips were changed from including: Dining, Baggage Handlers and Taxi drivers to Dining only up to a maximum of 15% of bill.

8. Section 12.3 Public Works Director – Job description Verbiage regarding all water department references to be removed. Town does not have a water department. The policy will be revisited at the next meeting.

E. Employee Insurance Benefits: Due to the unknown verbiage in the health care contract with AWC, the town attorney David Ridenour and council tabled this discussion until the contract could be reviewed. Item was tabled until the next meeting.

F. Town Clerk Position: Hiring committee was absent so item was tabled until the March 5, 2018 meeting when the hiring committee could present their findings.

8. New Business:

A. Mosquito Control Board: Mayor Myers updated the Council on the most current Board meeting. The Board passed their budget and passed a change to the rate per parcel amounts.

B. Clark County Interlocal Agreement for Building Department Services: Discussion points were presented by Attorney Ridenour Gary Albrecht, and Devon Jackson to why they thought we should have an Interlocal agreement. Attorney Ridenour asked the council and mayor if they would like him to start drafting an Interlocal agreement. Council member Noble supported the idea and Mayor Myers agreed. They directed Attorney Ridenour to start the process with Clark County.

C. Fireworks: Mayor Myers received a letter from Clark County Council Chair Marc Boldt regarding a work group being put together to make recommendations regarding regulations to fireworks. One area of discussion was "Safe and Sane" fireworks in Clark County. Mayor Myers asked for volunteers from Yacolt to attend and be our voice.

9. Mayor's Comments: Mayor Myers reminded the Council that their decisions have consequences.

10. Town Attorney Comments: Attorney Ridenour let the Council and public know that the cemetery records were available on DropBox and that anyone without access could be added. He updated the Council on the over-payment for the bleachers and let them know that the Town should have a check before the next meeting.

11. Council Comments: Council member Bryant let the employees know that she does value them and the work they do for the town and the discussion around changes to the personnel policy is not a personel attack on them.

12. Public Works Dept. Report: Council member Bryant asked if East Hoag St. ditches would be brought back to pre-work condition. Public Works Director Ross told her that Hinkels and McCoy will be back in the spring when the work is finished to fix the ditches.

13. Town Clerk Report: Assistant Clerk Younce asked the Council to choose a parade theme. The Council agreed on "THE GREAT OUTDOORS." Ms. Younce let the Council know that we need someone to run the sidewalk chalk contest. Mayor Myers suggested asking Katie Listek if she would be interested again for this year. Next Assistant Clerk Younce reminded everyone that the Easter Egg Hunt is March 31st and asked the council for volunteers. The Council talked about helping to get Easter baskets donated. The Town purchased a new Bigfoot costume. The costume cost much less than expected.

14. Pay Bills on Behalf of the Town:

MOTION: Council member Bryant moved to approve payment of the bills as presented.

SECOND: Council member Noble.

AYES: Council members Bryant, Noble, Moseley

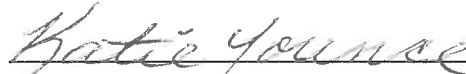
ABSENT: Council members Boget and Rowe-Tice

VOTE: Motion Carried.

13. Adjourn Meeting: Mayor Myers adjourned the meeting at 9:30 p.m.



Vince Myers, Mayor



Katie Younce, Assistant Clerk

001 Current Expense	35,034.87
101 Streets	25,727.32
103 Cemetery	70.69
403 Storm Water	<u>1,413.74</u>
	62,246.62

Claims	51,832.82
Payroll	10,413.80